

<b>Title</b>	<b>Scope and design a sport or recreation programme or event to meet identified objectives and outcomes</b>		
<b>Level</b>	<b>5</b>	<b>Credits</b>	<b>20</b>

<b>Purpose</b>	People credited with this unit standard are able to: develop objectives and outcomes for a sport or recreation programme or event; and scope and design a sport or recreation programme or event to meet objectives and outcomes.
----------------	---

<b>Classification</b>	Recreation and Sport > Recreation and Sport - Programmes and Events
-----------------------	---

<b>Available grade</b>	Achieved
------------------------	----------

---

## Guidance Information

- 1 All learning and assessment against this standard must be carried out in accordance with the following, as relevant:
  - relevant legislation including Health and Safety at Work Act 2015, Privacy Act 1993, Human Rights Act 1993, Children's Act 2014, Accident Compensation Act 2001, and any subsequent amendments;
  - industry codes and good practice guidelines including: *Aquatic Facility Guidelines*, 2015, available from New Zealand Recreation Association (NZRA) website <https://www.nzrecreation.org.nz/>;
  - organisational policies and procedures including Emergency Action Plans (EAPs), Standard Operating Procedures (SOPs) or Normal Operating Procedures (NOPs); current industry good practice.
  
- 2 Definitions
 

*Engagement* means interaction and communication.

*Evaluation* means to measure the effectiveness of the programme or event through quantitative and qualitative data.

*Organisational requirements* mean the expectations of the organisation with regards to the programme or event which are recorded within organisational policies and procedures or programme and/or event documentation.

*Participants* can include performers, competitors, parents, audience, and all parties attending a programme or event.
  
- 3 For assessment purposes, the size and scope of the opportunities identified must be of sufficient complexity. Any identified events and/or programmes opportunities must meet the following criteria:
  - Events – must include a minimum of two events:
    - with more than 50 participants or at least one day long;
    - may be one off;
    - with a minimum lead in time of three weeks.

- Programmes – must include a minimum of two programmes or smaller initiatives. *Programme* means a regular ongoing series of activities with a minimum of eight participants.

---

## Outcomes and performance criteria

### Outcome 1

Develop objectives and outcomes for a sport or recreation programme or event.

#### Performance criteria

1.1 Analyse information to draw conclusions in terms of meeting needs and interests of intended participants in sport or recreation programmes or events.

Range information may include but is not limited to – sport or recreation participation and engagement trends, physical literacy, social issues, health and wellbeing, demographic change.

1.2 Assess current provision of sport or recreation opportunities for intended participants in terms of identifying gaps and the potential market for a programme or event.

1.3 Develop and document programme or event objectives and outcomes.

Range may include but not limited to – analysis of participation and engagement trends, community needs analysis, review of current provision, objectives from any organising bodies involved.

### Outcome 2

Scope and design a sport or recreation programme or event to meet identified objectives and outcomes.

#### Performance criteria

2.1 Design a programme or event to meet identified needs and programme objectives.

Range design may include but is not limited to people – physical setting, social interaction, activity, equipment, facilities, scheduling, duration, participant experience.

2.2 Identify and document resource requirements and opportunities to collaborate and use resources efficiently.

Range resources may include but are not limited to – budget, people, venue, equipment, consents, funding, sponsorship, accommodation, transport, environmental impact.

2.3 Develop and document evaluation criteria for each identified objective and outcome and prepare an evaluation plan.

- 2.4 Present recommendations in terms of the feasibility, demand and intended participants for the programme or event in accordance with organisational requirements.

<b>Planned review date</b>	31 December 2024
----------------------------	------------------

#### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	23 January 2020	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0099
--	------

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

#### Comments on this unit standard

Please contact Skills Active Aotearoa Limited [info@skillsactive.org.nz](mailto:info@skillsactive.org.nz) if you wish to suggest changes to the content of this unit standard.