

Title	Demonstrate basic knowledge of New Zealand's Coordinated Incident Management System		
Level	3	Credits	2

Purpose	This unit standard is for people who require a basic understanding of the New Zealand's Coordinated Incident Management System (CIMS) framework. People credited with this unit standard are able to demonstrate knowledge of: • CIMS principles and roles; • CIMS structure and functions; and • the impact of situational awareness on an incident response.
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Classification	Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management
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Available grade	Achieved
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Guidance Information

- 1 The primary reference for this unit standard is the most current edition of the New Zealand Coordinated Incident Management System (CIMS), available at <https://www.civildefence.govt.nz>.
- 2 CIMS Terminology is used throughout this unit standard. Definitions of key terms are found in the Glossary section of the primary reference.
- 3 All evidence provided must be in accordance and comply with CIMS principles and guidelines.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of CIMS principles and roles.

Performance criteria

- 1.1 Identify the purposes of using a coordinated incident management system.
- 1.2 Identify incidents where CIMS could be used to plan for or manage a response.

Range evidence of five incidents is required.

1.3 Identify the three principles of CIMS in accordance with the primary reference.

1.4 Describe how incident management benefits from external engagement.

Range may include but is not limited to – communities, agencies, organisations, resources, relationships.

1.5 Identify principles that underpin engagement with iwi and/or Māori in response and recovery in accordance with the primary reference.

Range evidence of three principles is required.

1.6 Describe how the CIMS characteristics support multi-agency responses.

Range characteristics must include but are not limited to – common structures, roles and responsibilities; common terminology; interoperability.

Outcome 2

Demonstrate knowledge of CIMS structure and functions.

Performance criteria

2.1 Describe the roles of lead agencies and support agencies.

2.2 Identify the differences between Command, Control, and Coordination.

2.3 Describe Unified Control.

2.4 Describe how the CIMS principle of 'flexibility' supports a response structure.

2.5 Identify the key responsibilities of the nine CIMS functions.

2.6 Identify the Coordination Centre used at each Response Level.

2.7 Describe different incident management facilities.

Range may include but is not limited to – assembly area, inner cordon, outer cordon, staging area, safe forward point, coordination centre; evidence of five incident management facilities is required.

Outcome 3

Demonstrate knowledge of the impact of situational awareness on an incident response.

Performance criteria

3.1 Describe how a common operating picture supports situational awareness.

3.2 Describe the effects of poor situational awareness on an incident response.

3.3 Identify the purposes of key response documents and processes.

Range may include but is not limited to – Action Plan, Situation Report, briefings, status reports, handovers; evidence of two is required.

Replacement information	This unit standard was replaced by skill standard 40717. This unit standard replaced unit standard 17279.
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This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 May 2020	31 December 2027
Review	2	24 July 2025	31 December 2027

Consent and Moderation Requirements (CMR) reference	0121
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.