

<b>Title</b>	<b>Demonstrate knowledge of the Operations function within the Coordinated Incident Management System</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>2</b>

<b>Purpose</b>	<p>This unit standard is intended for individuals operating as an Operations function team member within New Zealand's Coordinated Incident Management System (CIMS).</p> <p>People credited with this unit standard are able to demonstrate knowledge of the Operations function within the CIMS.</p>
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<b>Classification</b>	Community and Workplace Fire and Emergency Management > Workplace Emergency Risk Management
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 Recommended skills and knowledge for entry: Unit 29554, *Apply operational knowledge of New Zealand's Coordinated Incident Management System*.
- 2 All performance criteria must be in accordance with: CIMS manual, principles, and guidelines.
- 3 Reference  
The primary reference for this unit standard is the most current edition of the *New Zealand Coordinated Incident Management System (CIMS)*, available at <https://www.civildefence.govt.nz>.
- 4 CIMS Terminology is used throughout this unit standard. Definitions of key terms are found in the Glossary section of the primary reference.

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### Outcomes and performance criteria

#### Outcome 1

Demonstrate knowledge of the Operations function within the CIMS.

#### Performance criteria

- 1.1 Describe the roles and responsibilities of the Operations function in relation to incident management.
 

Range	must include but is not limited to – sub-functions, inputs, outputs, key responsibilities.
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1.2 Describe key internal and external relationships and interdependencies for the Operations function.

Range internal relationships must include – the Controller, Response Manager, Planning, Logistics;  
external relationships may include but are not limited to – partner agencies, support agencies, coordination centres, community;  
evidence of at least two external relationships is required.

1.3 Explain how the structure of the Operations function and sub-functions may change in relation to response size and incident complexity.

Range may include but is not limited to – the need for each sub-function, how sub-functions may be amalgamated and staffed, support agency representatives.

1.4 Explain how the focus and requirements of the Operations function vary across different response levels, size and incident complexity.

1.5 Explain how factors can limit the Operations function in relation to incident management.

Range factors may include but are not limited to – the Controller’s intent and direction; freedoms and constraints; products from Intelligence; information from other functions, support agencies and the public; accuracy, timeliness and reliability of information; response characteristics; people capability and capacity;  
evidence of three factors is required.

1.6 Explain the interrelationships between the sub-functions in the Operations function.

1.7 Outline the requirements of the Operations function’s audiences.

Range requirements may include but are not limited to – task planning, briefings, tasking, handovers, resource allocation, limitations and forecasts, resource requests, communication requirements;  
evidence of four audiences is required.

<b>Replacement information</b>	This unit standard and unit standard 32164 replaced unit standard 22447.
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<b>Planned review date</b>	31 December 2024
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	26 November 2020	N/A

**Consent and Moderation Requirements (CMR) reference**

0121

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact The Skills Organisation [reviewcomments@skills.org.nz](mailto:reviewcomments@skills.org.nz) if you wish to suggest changes to the content of this unit standard.