

Title	Operate a music notation application		
Level	3	Credits	4

Purpose	People credited with this unit standard are able to operate a music notation application.
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Classification	Music > Music Technology
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Available grade	Achieved, Merit, and Excellence
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Criteria for Merit	Create and edit music scores that contain a range of mostly accurate and stylistically consistent notation conventions.
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Criteria for Excellence	Create and edit music scores that contain a range of accurate, refined and stylistically consistent notation conventions at publication standard.
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Guidance Information

- 1 The recommended skills and knowledge for entry into this unit standard are contained in Unit 32303, *Apply knowledge of a music notation application*.
- 2 This unit standard can be awarded with *Achieved*, *Merit* or *Excellence*. For award with *Achieved*, all outcomes must be achieved as specified in the outcome statements. For *Merit* or *Excellence* to be awarded, the candidate must also meet the *Merit* or *Excellence* criteria specified above.
- 3 Candidates are expected to take due care with all electrical equipment, observing manufacturers' recommendations and warnings stated in operation manuals.
- 4 Operation of a music notation application may be through the notation of existing scores or own compositions. The notation must be produced by the candidate and the use of a scanner is not permitted.
- 5 It is expected that the scores notated for this standard are complete songs and/or musical pieces.
- 6 It is expected that the same musical score created for performance criterion 1.1 will be used to fulfil the requirements for performance criterion 1.2.
- 7 Definitions
D.S. or *D.C.* in music notation used as a navigation marker refer, respectively, to

dal segno (from Italian for “from the sign”) and *da capo* (meaning “from the beginning,” literally, “from the head”).

Notated score means a score that follows standard music notation conventions.

Stylistically consistent means conforming to the known notation conventions of genre and context.

Outcomes and performance criteria

Outcome 1

Operate a music notation application.

Performance criteria

1.1 Music scores are created and edited using advanced features and functions of the music notation application.

Range two music scores containing at least 32 bars each, with three different clefs that demonstrate complete musical forms. One score will have up to four staves, and the other a minimum of five staves;
includes across both scores – title, composer, tempo, staves with instrument names, time signature, key signature, notes and rests, dynamics, first and second time bars, D.S. or D.C., coda, anacrusis, articulation, key change in the score, transposing instruments, inputting of notes in written and/or sounding pitch, time signature change in the score, hairpins, instrumental technique indications, stylistically consistent and conventional score layout, section names, section barlines, repeats, slurs and ties, triplets, lyrics.

1.2 Processes used to create notated scores using the music notation application are demonstrated according to documented application specifications.

Range processes across both scores include – layout, editing, extracting and exporting conductor’s score and transposed individual parts as a portable document format (PDF) file.

1.3 A lead sheet, including lyrics, is created with a minimum of 32 bars.

Range includes – stylistically consistent and conventional score layout, a title page, copyright notice, second verse lyrics, chord symbols.

Replacement information	This unit standard and unit standard 32304 replaced unit standard 23730.
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Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	10 December 2020	N/A

Consent and Moderation Requirements (CMR) reference

0226

This CMR can be accessed at <https://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact NZQA National Qualifications Services nqs@nzqa.govt.nz if you wish to suggest changes to the content of this unit standard.