Title	**Perform oral fluid drug screening in the workplace**		
Level	**4**	**Credits**	**4**

Purpose	People credited with this unit standard are able to: – describe quality control and quality assurance requirements for on-site oral fluid integrity checks and drug screening in the workplace; – perform on-site quality control procedures, oral fluid integrity checks and drug screening, and document results; and – interpret and explain on-site oral fluid quality control tests, integrity checks and drug screen results, and possible actions.

Classification	Occupational Health and Safety > Occupational Health and Safety Practice

Available grade	Achieved

Guidance Information

1 Definition
Organisational requirements refer to instructions to staff on organisational policies, procedures, and methodologies which are documented and are available in the workplace. These include but are not limited to – site specific requirements, company quality management requirements, legislative requirements.

2 References
AS/NZS 4760:2019 *Procedure for specimen collection and the detection and quantification of drugs in oral fluid*, available from https://www.standards.govt.nz/;
New Zealand Bill of Rights Act 1990;
Health and Safety at Work Act 2015;
Health Information Privacy Code 2020;
Human Rights Act 1993;
Privacy Act 2020;
Manufacturer's instructions for collection devices, on-site testing devices, transport and storage devices, and verification certificates for these devices;
and all subsequent amendments and replacements.

3 Range
All activities and evidence presented for all outcomes and performance criteria in this unit standard must be in accordance with:
a legislation;
b organisational requirements;
c accredited laboratory requirements;

d AS/NZS 4760:2019 *Procedure for specimen collection and the detection and quantification of drugs in oral fluid*; and
e industry practice.

4 Recommended unit standards for entry:
Unit 32327, *Perform oral fluid specimen collection in the workplace for drug testing*;
Unit 25458, *Perform urine specimen collection in the workplace for drug testing*;
Unit 25511, *Perform urine drug screening in the workplace*.

Outcomes and performance criteria

Outcome 1

Describe quality control and quality assurance requirements for on-site oral fluid integrity checks and drug screening in the workplace.

Performance criteria

1.1 Describe quality control requirements.

1.2 Describe options for external proficiency testing.

Range two different methods.

1.3 Describe purpose of verification certification for on-site screening device or system.

1.4 Describe reasons for integrity checks.

Outcome 2

Perform on-site quality control procedures, oral fluid integrity checks, and drug screening, and document results.

Performance criteria

2.1 Perform on-site quality control procedures.

2.2 Perform on-site integrity checks to maximise the likelihood of a valid test result.

Range may include but is not limited to – visual inspection of the donor's oral cavity.

2.3 Perform on-site drug screening in accordance with manufacturer's instructions.

2.4 Maintain chain-of-custody procedures at all times in accordance with AS/NZS 4760:2019 procedural requirements.

Range procedures may include but are not limited to – constant supervision, observation of specimen processing.

2.5 Complete chain-of-custody documentation in the presence of the donor in accordance with AS/NZS 4760:2019 procedural requirements.

Outcome 3

Interpret and explain on-site oral fluid quality control tests, integrity checks and drug screen results, and possible actions.

Performance criteria

3.1 Interpret and record on-site quality control tests.

3.2 Interpret and record integrity checks and drug screen results.

3.3 Identify and explain possible actions in the event of an on-site quality control failure.

3.4 Identify and explain possible actions in the event of an oral fluid integrity check failure.

3.5 Explain the role of a confirming laboratory and its relationship with the collecting agency.

3.6 Explain the purpose(s) of additional testing (for other drugs or drug classes) and possible actions.

Range purposes may include but are not limited to – on-site screening limit in range of drugs, drug classes;
actions include but are not limited to – specimen(s) must be forwarded to laboratory with instruction to conduct additional testing.

3.7 Explain the purpose(s) of drug screening and drug confirmation, and possible actions.

Range may include but is not limited to – specimens where presence of drugs cannot be excluded must be forwarded to an accredited laboratory for drug confirmation by mass spectrometry.

Planned review date	31 December 2023

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 January 2021	N/A

Consent and Moderation Requirements (CMR) reference	0121

This CMR can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

Comments on this unit standard

Please contact The Skills Organisation reviewcomments@skills.org.nz if you wish to suggest changes to the content of this unit standard.