

<b>Title</b>	<b>Lead daily activities on a gas network site</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>8</b>

<b>Purpose</b>	People credited with this unit standard are able to describe authority, responsibilities and accountability on a gas network site; establish tasks and communicate to workers as a gas network team leader; and lead and report on daily activities on a gas network site.
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<b>Classification</b>	Gas Industry > Gas Network Operations
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 This unit standard is intended for, but is not limited to, workplace assessment. The range statements relate to enterprise specific equipment, procedures, and processes.
- 2 Evidence presented for assessment against this unit standard must be consistent with safe working practices and be in accordance with applicable manufacturer's specifications, company procedures and legislative requirements. This includes the knowledge and use of suitable tools and equipment.
- 3 Legislation, regulations and/or industry standards relevant to this unit standard include but are not limited to the current version of:  
Health and Safety at Work Act 2015;  
Resource Management Act 1991;  
*AS/NZS 4645.1:2018 Gas distribution networks – Network management*;  
*AS/NZS 4645.2:2018 Gas distribution networks – Steel pipe systems*;  
*AS/NZS 4645.3:2018 Gas distribution networks – Plastics pipe systems*;  
*AS/NZS 2885.1-2018 Pipelines - Gas and liquid petroleum – Design and construction*;  
*AS 2885.3-2012 Pipelines – Gas and liquid petroleum Operation and maintenance*;  
and any subsequent amendments and replacements.
- 4 References  
Australian standards (AS) may be found at [www.standards.org.au](http://www.standards.org.au);  
Australian/New Zealand standards (AS/NZS) may be found at [www.standards.govt.nz](http://www.standards.govt.nz).
- 5 Any new, amended or replacement Acts, regulations, standards, codes of practice, guidelines, or authority requirements or conditions affecting this unit standard will take precedence for assessment purposes, pending review of this unit standard.

**6 Definitions**

*Company procedures* mean the documented methods for performing work activities, and include health and safety, operational, environmental, and quality management requirements. They may refer to legislation, regulations, guidelines, standard operating procedures, manuals, codes of practice, or policy statements.

*Team members* may include either employees or sub-contractors on a worksite.

*Responsibilities* are tasks and expectations of performance; responsibilities can be delegated.

*Accountability* is where the final responsibilities lie for performance and cannot be delegated.

- 7 The tasks referred to in this unit standard are limited to the tasks required on a single project for which the candidate has direct supervisory responsibility.

**Outcomes and performance criteria****Outcome 1**

Describe authority, responsibilities and accountability on a gas network site.

**Performance criteria**

- 1.1 The levels of authority associated with specific types of work on a gas network site are described.
- Range routine operations, non-routine operations, emergency operations.
- 1.2 The responsibilities and accountability of a gas network team leader are described.
- Range site safety, environmental, public safety, productivity, quality, organisation, personnel, resources.
- 1.3 Types of authorisations for works on a gas network site are described.
- Range certificates of competence, inductions, consents, permit to work.

**Outcome 2**

Establish tasks and communicate to workers as a gas network team leader.

Range routine operations, non-routine operations.

**Performance criteria**

- 2.1 Works site objectives are established.
- Range productivity, site constraints, priority of tasks, monitoring of progress, safety, communications.
- 2.2 Work tasks are established, allocated and communicated to team members.

**Outcome 3**

Lead and report on daily activities on a gas network site.

**Performance criteria**

3.1 On-site procedures for leading daily activities and team members are implemented.

Range may include – induction, environmental, communications, site safety, site access, equipment isolations, site security, compliance, scheduling, quality, reporting.

3.2 Work productivity performance is monitored against work programme tasks.

3.3 Work progress is reported to superior.

Range may include – as-built drawing, test records, equipment records, permits, consents, site inspections.

<b>Planned review date</b>	31 December 2025
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	27 May 2021	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0014
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact the MITO New Zealand Incorporated [info@mito.org.nz](mailto:info@mito.org.nz) if you wish to suggest changes to the content of this unit standard.