

Title	Utilise drawings, specifications and job documentation to complete flooring trades operations		
Level	4	Credits	5

Purpose	<p>This unit standard is intended for those working in the flooring installation industry.</p> <p>People credited with this standard are able to utilise drawings, specifications and job documentation to complete flooring trades operations to the level of performance required of a commercially competent tradesperson.</p>
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Classification	Construction Trades > Flooring
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Available grade	Achieved
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Guidance Information

1 Assessment

This unit standard is intended to align with the *New Zealand Certificate in Flooring Installation – Specifications*, the *New Zealand Certificate in Timber and Composite Flooring – Specifications*, the *New Zealand Certificate in Resin Flooring – Specifications*, and the *New Zealand Certificate in Flooring Surface Preparation – Specifications*, and the *New Zealand Certificate in Flooring Installation (Level 4)* [Ref: 4296], the *New Zealand Certificate in Timber and Composite Flooring (Level 4)* [Ref: 4300], *New Zealand Certificate in Resin Flooring (Level 4)* [Ref: 4298], and the *New Zealand Certificate in Flooring Surface Preparation (Level 4)* [Ref: 4299].

Evidence for this standard must reflect commercial competence.

Commercial competence refers to the ability to demonstrate knowledge and skills in the context of the currently accepted requirements of a business operating in a commercial environment.

Commercial competence must be confirmed by a person with current expertise in the flooring trades.

2 Definitions

Flooring trades include carpet installation, resilient installation, timber or composite flooring operations, resin flooring application, or specialist flooring surface preparation.

Job documentation is produced to quantify and qualify flooring operations.

Workplace procedures refers to the documented procedures specific to a workplace which sets out the standard and the required practices of that workplace.

- 3 Legislation, standards and guidance information relevant to this standard includes the following, and any subsequent amendments and replacements:

BCITO Specifications, available from www.waihanga.nz

- *New Zealand Certificate in Flooring Installation – Specifications*, September 2020
- *New Zealand Certificate in Flooring Surface Preparation – Specifications*, September 2020
- *New Zealand Certificate in Resin Flooring – Specifications*, September 2020
- *New Zealand Certificate in Timber or Composite Flooring – Specifications*, September 2020.

Legislation accessed at www.legislation.govt.nz

- Building Act 2004
- Construction Contracts Act 2002
- Hazardous Substances and New Organisms Act 1996
- Health and Safety at Work Act 2015
- The New Zealand Building Code.

Standards accessed at www.standards.govt.nz

- NZS 3604:2011 *Timber Framed Buildings*
- AS/NZS 2455.1:2007 *Textile floor coverings – Installation practice*
- NZS AS 1884:2013 *Floor coverings – Resilient sheet and tiles – Installation practices*
- AS/NZS 1080.1:2012 *Timber - Methods of test – Method 1: Moisture content.*

Best practice and good practice guidelines

- FloorNZ. (2019). *Carpet Floor Coverings Planning and Installation*. Available from: www.floornz.org.nz
- FloorNZ. (2019). *Resilient Floor Coverings Planning and Installation*. Available from: www.floornz.org.nz
- *The Absolutely Essential Health and Safety Toolkit for Small Construction Sites*, and other Worksafe NZ publications available from www.worksafe.govt.nz.

Skill specification and performance level guidance

Skill specification

Utilise drawings, specifications, and job documentation to complete flooring trades operations.

Knowledge

The different types and purpose of drawings, specifications, and job documentation used for flooring trades operations.

The use of key conventions commonly found in drawings, specifications, and job documentation for flooring trades operations.

Range includes – terminology, drawing types, scales, symbols, dimensions, abbreviations.

How to identify site specific information in drawings used for flooring trades operations.

Range may include – substrate type, door type, furniture, appliance, edging trims, access, coving, skirting, windows, underfloor heating, stairs, profile.

How to select and interpret relevant information in specifications to complete flooring trades operations.

Skills

Interpret relevant information in specifications, drawings and supplied job documentation for flooring trades operations.

Produce sketches and scale drawings for flooring trades operations.

Complete required job documentation for flooring trades operations.

Range may include – work records, health and safety compliance.

Performance level guidance

Performance must reflect industry best practice guidance, legislative requirements, and workplace procedures.

Performance must reflect the ability to identify specific site information for at least one of: carpet installation, resilient installation, timber or composite flooring operations, resin application, and/or specialist flooring surface preparation.

Planned review date	31 December 2026
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	25 November 2021	N/A

Consent and Moderation Requirements (CMR) reference	0048
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Waihangā Ara Rau Construction and Infrastructure Workforce Development Council qualifications@waihanga.nz if you wish to suggest changes to the content of this unit standard.