

<b>Title</b>	<b>Initiate an aeronautical maintenance activity</b>		
<b>Level</b>	<b>6</b>	<b>Credits</b>	<b>25</b>

<b>Purpose</b>	<p>This unit standard is intended for people controlling aeronautical maintenance production activities.</p> <p>People credited with this unit standard are able to, for an aeronautical maintenance activity: define the scope; identify the required resources; ensure that resource requirements are met; establish task priorities; and allocate and prioritise resources.</p>
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<b>Classification</b>	Aeronautical Engineering > Aeronautical Engineering Production Control
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 All tasks are to be carried out in accordance with enterprise procedures, the enterprise being the organisation carrying out the work. Enterprise procedures referred to in this unit standard are the applicable procedures found in the following: enterprise exposition; manufacturer publications; Government and local body legislation; airworthiness authority requirements.
- 2 Production Control relates to the supervision and management of an aeronautical maintenance activity in the workplace. The production control role is distinct from the maintenance planning role.
- 3 Definitions  
*Aeronautical maintenance activity* – scheduled or unscheduled activities that may include: servicing, maintenance, repair, overhaul, recondition, rectification, fabrication or manufacture.  
*Human resource* – type, number, skill set, certifications, authorisations, duration.
- 4 This standard is part of a group of five in the Production Control domain that relate specifically to the production control role in an aeronautical maintenance workplace. These units include: Unit 32830, *Conclude an aeronautical maintenance activity*; Unit 32831, *Control aeronautical defect rectification activities*; Unit 32832, *Apply legislative and enterprise demands in the aeronautical maintenance workplace*; and Unit 32833, *Control the quality of work in an aeronautical maintenance workplace*.

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## Outcomes and performance criteria

### Outcome 1

Define the scope of an aeronautical maintenance activity.

#### Performance criteria

- 1.1 Scope of activity is determined in accordance with enterprise procedures and customer requirements.

Range documentation, logbook entries, technical directives, airworthiness authority directives, production plan, inspections, technical instructions, verbal instructions.

- 1.2 Activity constraints are identified in terms of timeframe, financial limitations, production targets, and maintenance specifications.

- 1.3 Item on which the activity will be carried out is identified and matches documentation and/or production plan.

Range aircraft, component, equipment.

### Outcome 2

Identify the required resources for an aeronautical maintenance activity.

#### Performance criteria

- 2.1 Human resources required to complete the activity are identified in terms of skill, time, and certification requirements.

- 2.2 Facilities required to complete the activity are identified in terms of hangar space, workshop space, and support areas.

- 2.3 Equipment, tooling, and publications required to complete the activity are identified in terms of the defined scope of the activity.

- 2.4 Spares required to complete the activity are identified in terms of consumables, repairables, and rotables.

- 2.5 Estimated costs which will be incurred to complete the activity are determined in accordance with enterprise procedures.

### Outcome 3

Ensure that resource requirements are met for an aeronautical maintenance activity.

**Performance criteria**

- 3.1 Available resources are assessed in terms of the identified resource requirements for the activity.
- Range may include but are not limited to – human resources, facilities, equipment and tooling, spares, publications, financial.
- 3.2 Extra resources required to complete the activity are identified.
- 3.3 Extra resources which will remove or reduce resource shortfall are sourced in accordance with enterprise procedures.

**Outcome 4**

Establish task priorities for an aeronautical maintenance activity.

**Performance criteria**

- 4.1 Tasks are prioritised to meet factors controlling the activity.
- Range may include but are not limited to – mandatory engineering requirements, production targets, safety requirements, customer requirements, cost.
- 4.2 Tasks that cannot be completed within activity constraints and with available resources are identified.
- 4.3 Possible actions to enable completion of constrained activities are determined in accordance with enterprise procedures.
- Range may include but is not limited to – alter activity constraints, defer work, cancel work, provide additional resources.
- 4.4 Affected parties are advised of tasks that cannot be completed within the activity constraints, and possible actions to enable completion.

**Outcome 5**

Allocate and prioritise resources for an aeronautical maintenance activity.

**Performance criteria**

- 5.1 Resources allocated to tasks meet activity constraints and/or priorities.
- 5.2 Human resources are allocated to meet skill and knowledge requirements of the activity.
- 5.3 Resources are directed to minimise wastage and lost time.
- 5.4 Outwork is authorised in accordance with enterprise policy.

**5.5** Production target meets agreed customer and enterprise requirements.

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<b>Replacement information</b>	This unit standard replaced unit standard 10798.
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<b>Planned review date</b>	31 December 2027
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	29 July 2021	N/A
Rollover and Revision	2	27 June 2024	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0028
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

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**Comments on this unit standard**

Please contact Ringa Hora Services Workforce Development Council [qualifications@ringahora.nz](mailto:qualifications@ringahora.nz) if you wish to suggest changes to the content of this unit standard.