

Title	Conclude an aeronautical maintenance activity		
Level	6	Credits	30

Purpose	<p>This unit standard is intended for people controlling aeronautical maintenance production activities.</p> <p>People credited with this unit standard are able to, for an aeronautical maintenance activity: verify work status; document completed work; and document the status of incomplete work to enable it to be transferred to another person, work group or work area.</p>
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Classification	Aeronautical Engineering > Aeronautical Engineering Production Control
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Available grade	Achieved
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Guidance Information

- All tasks are to be carried out in accordance with enterprise procedures, the enterprise being the organisation carrying out the work. Enterprise procedures referred to in this unit standard are the applicable procedures found in the following: enterprise exposition; manufacturer publications; Government and local body legislation; airworthiness authority requirements.
- Production Control relates to the supervision and management of an aeronautical maintenance activity in the workplace. The production control role is distinct from the maintenance planning role.
- Definition
Aeronautical maintenance activity – scheduled or unscheduled activities that may include: servicing, maintenance, repair, overhaul, recondition, rectification, fabrication or manufacture.
- This standard is part of a group of five in the Production Control domain that relate specifically to the production control role in an aeronautical maintenance workplace. These units include: Unit 32829, *Initiate an aeronautical maintenance activity*, Unit 32831, *Control aeronautical defect rectification activities*; Unit 32832, *Apply legislative and enterprise demands in the aeronautical maintenance workplace*; and Unit 32833, *Control the quality of work in an aeronautical maintenance workplace*.

Outcomes and performance criteria

Outcome 1

Verify the work status of an aeronautical maintenance activity.

Performance criteria

1.1 Status of tasks within the activity is established relative to the work scope, production plan, and requirements of enterprise procedures.

Range complete, partially complete.

1.2 Certification documentation is checked and verified as being compliant with enterprise procedures.

1.3 Housekeeping tasks are checked and verified as being compliant with enterprise procedures.

Range may include but are not limited to – return of tools and publications, parts identification and labelling, transport, storage, segregation, disposal of parts and materials, workstation and equipment cleanliness and suitability for next task.

1.4 Non-compliances are rectified in accordance with enterprise procedures.

Outcome 2

Document completed work for an aeronautical maintenance activity.

Performance criteria

2.1 Documentation required to record the production activity is identified.

Range may include but are not limited to – technical records; aircraft logbooks; reliability monitoring data; costs; reports required by airworthiness authority, customer, and enterprise; defect and/or strip reports; recommendations; warranty claims; customer advice; despatch details; technical directives and instructions; work experience logbooks.

2.2 Completed work is documented in accordance with enterprise procedures.

2.3 Documentation is processed in accordance with enterprise procedures.

Outcome 3

Document the status of incomplete work in an aeronautical maintenance activity to enable it to be transferred to another person, work group or work area.

Performance criteria

- 3.1 Status of partially completed work is documented to enable its transfer to another person, work group, or work area in accordance with enterprise procedures.
- 3.2 Documentation is transferred in accordance with enterprise procedures.

Replacement information	This unit standard replaced unit standard 10799.
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Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	29 July 2021	N/A

Consent and Moderation Requirements (CMR) reference	0028
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact ServiceIQ qualifications@serviceiq.org.nz if you wish to suggest changes to the content of this unit standard.