

Title	Identify and assess information sources that contribute to collection and/or collation in an intelligence context		
Level	5	Credits	5

Purpose	<p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> – identify sources and agencies, and the types of information they provide that contribute to collection of information for intelligence purposes; – assess advantages and limitations of the identified sources and/or agencies and the information they provide for intelligence purposes; and – review the method and risks associated with the collection and/or collation of information in an intelligence context.
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Classification	Compliance and Law Enforcement > Intelligence Analysis
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Available grade	Achieved
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Guidance Information

- 1 Legislation and codes relevant to this unit standard include but are not limited to:
 - Health and Safety at Work Act 2015;
 - Intelligence and Security Act 2017;
 - Official Information Act 1982;
 - Privacy Act 2020;
 - Public Records Act 2005;
 - and all subsequent amendments and replacements;
 - The State Services Code of Conduct, *Standards of Integrity and Conduct* (available from <https://www.publicservice.govt.nz>) and/or any other agency-specific code or codes of conduct and/or ethics.

- 2 Definitions
 - Collation* – organising information so that its relationship to other information is clear and it can be easily retrieved.
 - Collection* – the acquisition of information required for intelligence purposes from sources and agencies.
 - Information* – unprocessed, raw and/or perishable material or data, that could be collected from any source.
 - Intelligence* – the functions, activities, people or organisations that are involved in the process of planning, gathering and analysing information that leads to the production of intelligence products, which are of potential value to decision makers.
 - Organisational requirements* – instructions to staff on policies, procedures, and methodologies which are documented and are available in the workplace. They must

be consistent with applicable legislation and any other applicable compliance requirements.

3 Assessment Range

All activities and evidence presented for outcomes and performance criteria in this unit standard must be in accordance with organisational requirements.

- 4 This unit standard applies to collectors and/or collators of information in organisations with an intelligence function. Evidence of assessment may be from both collection and collation duties or either collection or collation duties, depending on the candidate's role.

Outcomes and performance criteria

Outcome 1

Identify sources and/or agencies, and the types of information they provide that contribute to collection of information for intelligence purposes.

Performance criteria

- 1.1 Identify sources and/or agencies used for the collection of information for intelligence purposes.
- 1.2 Identify types of information collected that contribute to intelligence purposes.

Outcome 2

Assess advantages and limitations of the identified sources and/or agencies and the information they provide for intelligence purposes.

Performance criteria

- 2.1 Assess advantages of the information provided from identified sources and/or agencies.
- 2.2 Assess limitations of the information provided from the identified sources and/or agencies.

Outcome 3

Review the method and risks associated with the collection and/or collation of information in an intelligence context.

Performance criteria

- 3.1 Review the method of how the information was collected and/or collated for intelligence purposes.
- 3.2 Review the risks associated with how the information was collected and/or collated for intelligence purposes.

Planned review date	31 December 2026
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 October 2021	N/A

Consent and Moderation Requirements (CMR) reference	0121
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact The Skills Organisation reviewcomments@skills.org.nz if you wish to suggest changes to the content of this unit standard.