

<b>Title</b>	<b>Plan, monitor, and evaluate a construction work programme</b>		
<b>Level</b>	<b>5</b>	<b>Credits</b>	<b>10</b>

<b>Purpose</b>	<p>A person credited with this standard can:</p> <ul style="list-style-type: none"> <li>• plan a construction work programme;</li> <li>• coordinate and monitor a construction work programme; and</li> <li>• evaluate the effectiveness of a construction work programme.</li> </ul>
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<b>Classification</b>	Construction > Construction Management
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<b>Available grade</b>	Achieved
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### Guidance Information

- 1 This unit standard has been developed primarily for assessment within programmes leading to the New Zealand Certificate in Construction Trades Supervision (Level 5) with strands in Commercial Construction, Construction Related Manufacturing, Construction Related Trades, and Residential Building [Ref: 4237].

This unit standard is suitable for recognising skills and knowledge in commercial construction, construction-related manufacturing, construction-related trades, residential building.

2 **Assessment**

This unit standard must be assessed:

- in construction workplace conditions that reflect current health, safety, industry, and workplace requirements.

Evidence generated for assessment against this standard must be verified by a person who has current expertise in supervision in the construction industry sector and has had the opportunity to regularly observe the candidate in the workplace.

3 **Range**

Evidence generated for assessment against this standard must reflect workplace and industry requirements specified in:

- documented worksite specifications, procedures, and practices, industry codes of practice, New Zealand Standards.

4 **Definition**

*Construction work programme* is the schedule of activities for a construction contract.

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## Outcomes and performance criteria

### Outcome 1

Plan a construction work programme.

#### Performance criteria

- 1.1 Use workplace documentation to identify work programme objectives.
- Range may include but is not limited to – job sheets, specifications, working drawings, contract requirements.
- 1.2 Identify and schedule activities to meet the work programme requirements.
- 1.3 Identify hazards, risks, and environmental issues relevant to the work programme and document control measures.
- 1.4 Allocate resources to each activity in the work programme.
- Range resources may include but are not limited to – time, labour, materials, plant, equipment.
- 1.5 Identify and schedule reporting and quality assurance processes to meet the work programme requirements.

### Outcome 2

Coordinate and monitor a construction work programme.

#### Performance criteria

- 2.1 Coordinate activity and resources to meet the requirements of the work programme.
- 2.2 Monitor the progress of activities against the timeline specified in the work programme.
- 2.3 Document and communicate progress against the work programme.
- Range communicate may include but is not limited to – team members, subcontractors, management, clients, compliance bodies.
- 2.4 Adjust planned work programme activity and resources during projects as required according to workplace procedures and contractual requirements.

### Outcome 3

Evaluate the effectiveness of a construction work programme.

**Performance criteria**

- 3.1 Evaluate and record actual outcomes against intended outcomes to determine the effectiveness of the work programme.
- 3.2 Document and communicate recommendations for improvement based on the evaluation of the outcomes.

<b>Planned review date</b>	31 December 2026
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	26 May 2022	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0048
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Comments on this unit standard**

Please contact Waihanga Ara Rau Construction and Infrastructure Workforce Development Council [qualifications@waihanga.nz](mailto:qualifications@waihanga.nz) if you wish to suggest changes to the content of this unit standard.