

Title	Evaluate and apply a self-reflection review in a composite manufacturing setting		
Level	5	Credits	6

Purpose	People credited with this unit standard are able to explain the benefits and process of self-reflection, and evaluate and apply self-reflection in own role in a composite manufacturing setting.
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Classification	Composites > Production Composites
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Available grade	Achieved
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Guidance Information

1 Definition

Workplace policies and procedures refer to the documented procedures and policies providing guidelines of the tasks and activities carried out in the workplace. This typically includes relevant health and safety policies to manage risk in the workplace.

2 All work practices must meet recognised codes of practice and documented worksite health and safety procedures (where these exceed code) for personal, product, and worksite health and safety, and must meet the obligations required under the Employment Relations Act 2000, Health and Safety at Work Act 2015, Human Rights Act 1993, Treaty of Waitangi Act 1975, and Resource Management Act 1991, and any subsequent amendments.

3 This unit standard will be assessed on the basis of evidence of demonstrated and repeatable performance in the workplace.

4 References:

- Gibbs, G. (1988). *Learning by Doing: a guide to teaching and learning methods* - eBook. Retrieved August 27, 2020, from <https://shop.brookes.ac.uk/product-catalogue/oxford-centre-for-staff-learning-development/books-publications/ebooks/learning-by-doing-a-guide-to-teaching-and-learning-methods-by-graham-gibbs-ebook>.
- Johns C. (2017). *Becoming a reflective practitioner* (5th ed.). Oxford; Wiley-Blackwell. <https://www.worldcat.org/title/becoming-a-reflective-practitioner/oclc/823388394>.
- *Models of Reflection*, from Physiotherapy New Zealand, https://pnz.org.nz/Attachment?Action=Download&Attachment_id=770.
- Karco International (2019) *Manufacture your day by taking the time to self reflect* from <https://www.karicosolutions.com/manufacture-your-day-by-making-the-time-to-reflect-manufacturing-training-programs-self-reflection/>.

- Culture Amp, *Guide to Developmental Self-Reflection Template* from <https://cultureamp.com>.
- Roberts, J. (2019) *Reflection: A Manufacture's Secret to Continuous Improvement* from <https://craftstech.net/2019/05/29/reflection-a-manufactures-secret-to-continuous-improvement/>.

Outcomes and performance criteria

Outcome 1

Explain the benefits and process of self-reflection in a composite manufacturing setting.

Performance criteria

- 1.1 Self-reflection is explained in terms of its benefits to self, the people being supported, and the organisation.
- 1.2 The process of self-reflection is explained using different models.
- Range evidence of two models is required (examples listed in GI Note 4).

Outcome 2

Evaluate and apply self-reflection in own role in a composite manufacturing setting.

Performance criteria

- 2.1 Self-reflection is applied using the models explained in performance criterion 1.2 and/or strategies adapted from the models.
- 2.2 Self-reflection is supported by seeking feedback from others in accordance with workplace policies and procedures.
- 2.3 Self-reflection is evaluated in terms of its influence on changing own practice.
- 2.4 Self-reflection is supported by an evaluated written analysis of its influence to ongoing organisational improvement.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	25 August 2022	N/A

Consent and Moderation Requirements (CMR) reference	0136
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This CMR can be accessed at <https://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Hanga-Aro-Rau Manufacturing, Engineering and Logistics Workforce Development Council qualifications@hangaarorau.nz if you wish to suggest changes to the content of this unit standard.