

Title	Order, receive, and store joinery materials		
Level	3	Credits	5

Purpose	People credited with this unit standard are able to: <ul style="list-style-type: none"> – prepare a joinery materials order; – receive joinery materials; and – handle and store received joinery materials.
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Classification	Joinery > Joinery Core Skills
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Available grade	Achieved
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Guidance Information

1 Legislation relevant to this unit standard includes the Health and Safety at Work Act 2015; available from www.legislation.govt.nz, and any subsequent amendments and replacements.

2 Assessment
This standard recognises the ability to work to construction workplace standards under the supervision of a commercially competent practitioner whose role is to ensure the completed construction meets industry and regulatory requirements.

Evidence for this unit standard must reflect commercial standards; the verbal and written information covering company policy, standard operating procedures and processes and job-specific instructions.

This unit standard must be assessed under the supervision of a commercially competent practitioner in workplace conditions that reflect:

- commercial standards, current health, safety, industry, and workplace requirements; and
- industry requirements for commercially acceptable timeframes.

Outcomes and performance criteria

Outcome 1

Prepare a joinery materials order.

Performance criteria

1.1 Material requirements for the joinery task are determined from the job specifications.

1.2 The delivery date is determined from the draft order form.

Outcome 2

Receive joinery materials.

Performance criteria

- 2.1 The delivered goods are received and the delivery docket is checked against the goods received.
- 2.2 Any inconsistencies between the delivery docket and the received goods are recorded.

Outcome 3

Handle and store received joinery materials.

Performance criteria

- 3.1 Delivered joinery materials are checked and any defects are addressed.
- 3.2 Received joinery materials are handled and stored for product quality and security.

Replacement information	This unit standard replaced unit standard 2544 and unit standard 14480.
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Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	30 March 2023	N/A

Consent and Moderation Requirements (CMR) reference	0073
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Waihangā Ara Rau Construction and Infrastructure Workforce Development Council at qualifications@WaihangāAraRau.nz if you wish to suggest changes to the content of this unit standard.