

Title	Pack laundry orders		
Level	2	Credits	8

Purpose	<p>This unit standard is for people who work in a laundry.</p> <p>People credited with this unit standard are able to pack laundry orders.</p>
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Classification	Cleaning and Caretaking > Laundry
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Available grade	Achieved
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Guidance Information

- 1 Evidence must meet the following legislative requirements:
Health and Safety at Work Act 2015;
Hazardous Substances and New Organisms Act 1996;
Privacy Act 2020.
- 2 Definitions
Enterprise – an organisation where training and/or assessment is taking place, and/or where the trainee is employed.
Enterprise procedures – actions which comply with the policies, systems, and directives in a particular enterprise. Enterprise procedures must comply with the requirements of the Health and Safety at Work Act 2015, and subsequent amendments.

Outcomes and performance criteria

Outcome 1

Pack laundry orders.

Performance criteria

- 1.1 Laundry items for dispatch are identified according to customer requirements and enterprise procedures.
- 1.2 Laundry items are inspected prior to dispatch according to enterprise procedures.

Range	inspection may include but is not limited to – stains, damage to items, fold quality; evidence is required for at least one inspection type.
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- 1.3 Laundry items are prioritised for dispatch according to staff availability, customer requirements and enterprise procedures.
- 1.4 Laundry items are packed according to enterprise procedures.
- 1.5 Packed laundry items are placed in designated area according to enterprise procedures.
- 1.6 Documentation requirements are completed according to enterprise procedures.

Planned review date	31 December 2027
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	24 June 1998	31 December 2013
Revision	2	14 January 2002	31 December 2013
Rollover	3	21 September 2007	31 December 2014
Review	4	18 June 2014	31 December 2025
Rollover and Revision	5	26 May 2022	N/A
Revision	6	27 June 2024	N/A

Consent and Moderation Requirements (CMR) reference	0030
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Ringa Hora Services Workforce Development Council qualifications@ringahora.nz if you wish to suggest changes to the content of this unit standard.