

Title	Use aeronautical industry publications and documentation		
Level	3	Credits	10

Purpose	<p>This is a core unit standard for all persons seeking employment in any of the aeronautical engineering industries technical trades.</p> <p>People credited with this unit standard are able to: obtain information from aeronautical publications and documents; and complete aeronautical industry documentation.</p>
----------------	---

Classification	Aeronautical Engineering > Aeronautical Engineering - Core
-----------------------	--

Available grade	Achieved
------------------------	----------

Guidance Information

- 1 All tasks must be carried out in accordance with enterprise procedures.
- 2 Definition
Enterprise procedures – procedures used by the organisation carrying out the work and applicable to the tasks being carried out. Examples are – standard operating procedures, safety procedures, equipment operating procedures, codes of practice, quality management practices and standards, procedures to comply with legislative and local body requirements.
- 3 Publications may be accessed through paper or electronic sources.

Outcomes and performance criteria

Outcome 1

Obtain information from aeronautical publications and documents.

Range may include but is not limited to – maintenance manuals, overhaul manuals, repair manuals, illustrated parts catalogues, wiring diagram manuals, standard practices manuals, regulatory authority publications and documents, airworthiness directives, service bulletins, procedures manuals, log books, serviceability labels, release documentation.

Performance criteria

- 1.1 Publications and documents required are determined by analysing task requirements.

- 1.2 Amendment status is determined to ensure information is current.
- 1.3 Required information is located using the publication system layout.
- 1.4 Publications and documents are returned to allocated storage area to prevent damage and enable access for future use.

Outcome 2

Complete aeronautical industry documentation.

Range serviceability status labels, work records, parts and materials records.

Performance criteria

- 2.1 Documentation required for the task is selected.
- 2.2 Documentation is completed.
- 2.3 Completed documentation is processed, stored and/or archived.

Planned review date	31 December 2024
----------------------------	------------------

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 June 1995	31 December 2016
Revision	2	7 August 1997	31 December 2016
Revision	3	8 May 2001	31 December 2016
Review	4	20 April 2006	31 December 2016
Review	5	19 September 2013	31 December 2021
Review	6	26 March 2020	N/A

Consent and Moderation Requirements (CMR) reference	0028
--	------

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact the ServiceIQ qualifications@serviceiq.org.nz if you wish to suggest changes to the content of this unit standard.