

Title	Detail and groom a vehicle		
Level	2	Credits	4

Purpose	People credited with this unit standard are able to: detail exterior of the vehicle; buff, glaze, and polish the vehicle’s exterior paintwork; detail vehicle surfaces other than paint; and groom interior of the vehicle.
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Classification	Motor Industry > Vehicle Bodywork
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Available grade	Achieved
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Guidance Information

- 1 Evidence presented for assessment against this unit standard must be consistent with safe working practices and be in accordance with applicable service information, and company requirements and legislative requirements. This includes the knowledge and use of suitable tools and equipment.
- 2 Performance of the outcomes of this unit standard must comply with the following:
Health and Safety at Work Act 2015;
Resource Management Act 1991, s15 Discharge of contaminants into environment;
Local body regulations.
- 3 Any new, amended or replacement Acts, regulations, standards, codes of practice, guidelines, or authority requirements or conditions affecting this unit standard will take precedence for assessment purposes, pending review of this unit standard.
- 4 **Definitions**
Company requirements refer to instructions to staff on policy and procedures that are available in the workplace. These requirements may include – company policies and procedures, work instructions, product quality specifications and legislative requirements.
Service information refers to information such as technical information for a vehicle, machine, or product detailing operation; installation and servicing procedures; manufacturer instructions; technical terms and descriptions; and detailed illustrations.
Suitable tools and equipment refer to industry approved tools and equipment that are recognised within the industry as being the most suited to complete the task in a professional and competent manner with due regard to safe working practices.
- 5 The practical skills of this standard can be assessed in the workplace or off-job. For the purpose of off-job assessment, the term supervisor means the training provider.

Outcomes and performance criteria

Outcome 1

Detail exterior of the vehicle.

Performance criteria

- 1.1 Examination of exterior is completed before grooming to enable prior damage to be recorded and particular needs attended to.
- 1.2 The environment for detailing is selected to ensure that no outside conditions influence or damage the job carried out.
- 1.3 Exterior is prepared and washed to a standard acceptable to the supervisor.

Range dewax, detergent and sponge or soft bristle brush or steam cleaner.
- 1.4 Exterior is dried.

Range cotton towelling, chamois.
- 1.5 Tar, concrete, and paint spots are removed without damage to the paintwork and glass.
- 1.6 Unwanted panel transfers, logos, and stickers are removed without damage to the paintwork and glass.
- 1.7 Engine compartment is cleaned.

Outcome 2

Buff, glaze, and polish the vehicle's exterior paintwork.

Performance criteria

- 2.1 Buffing, glazing, and polishing processes are selected.
- 2.2 Paintwork type is determined.
- 2.3 Vehicle paint surface finishing is carried out

Outcome 3

Detail vehicle surfaces other than paint.

Performance criteria

- 3.1 Vinyl surfaces are cleaned and treated.
- 3.2 Tyre walls are finished.

3.3 Chrome, stainless steel, alloy, and painted plastics are cleaned and polished.

3.4 Glass components are cleaned.

Outcome 4

Groom interior of the vehicle.

Performance criteria

4.1 Examination of interior is completed before grooming to ensure that loose items are stored.

4.2 Upholstery is cleaned in a manner that prevents damage occurring to coverings.

Range vacuuming, shampoo, dry cleaning.

4.3 Interior is vacuumed.

4.4 Stains are removed without damage to the surface.

4.5 Vinyl and plastic surfaces are treated.

4.6 Smell neutralisers are applied.

4.7 Accessory fittings and controls are positioned.

Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	1 October 1993	31 December 2022
Review	2	4 October 1996	31 December 2022
Review	3	30 August 1999	31 December 2022
Revision	4	13 March 2001	31 December 2022
Review	5	27 July 2005	31 December 2022
Review	6	29 July 2021	N/A

Consent and Moderation Requirements (CMR) reference	0014
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact MITO New Zealand Incorporated info@mito.org.nz if you wish to suggest changes to the content of this unit standard.