

Title	Supervise woolshed operations		
Level	5	Credits	25

Purpose	People credited with this unit standard are able to: supervise work activity; review work output and quality, and provide feedback on progress, in the woolshed.
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Classification	Wool Harvesting > Wool Handling
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Available grade	Achieved
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Guidance Information

- The following documents provide both a source of the national standard as stated in the performance criteria, and useful background information relating to this unit standard –
 - Clip Preparation – Best Practice Guideline* (Wellington: NZ Wool Classers Association, May 2007), available from Meat and Wool NZ, PO Box 121, Wellington 6140.
 - Wool Handling Handbook* (Christchurch: Tectra Ltd, 2007). ISBN 0-9582522-0-3. Available from Tectra Ltd., PO Box 7327, Sydenham, Christchurch 8240.
 - Wool Pressing Handbook* (Christchurch: Tectra Ltd, 2007). ISBN 0-9582522-3-8. Available from Tectra Ltd., PO Box 7327, Sydenham, Christchurch 8240.
 - Best practice guideline for the New Zealand shearing industry: A Guide for Workplaces* (Wellington: Department of Labour, 2008), available from <http://www.dol.govt.nz>.
- Definitions
 - On-farm procedures* – the verbal and written procedures for woolshed practices.
 - Wool handling* may include board or table handling.
- Legislation relevant to this unit standard includes but is not limited to the Health and Safety in Employment Act 1992, and its subsequent amendments.

Outcomes and performance criteria

Outcome 1

Supervise work activity in the woolshed.

Performance criteria

- 1.1 Work allocations optimise the use of plant, equipment, staff competence, and are consistent with the type and standard of the wool clip.
- Range staff competence includes assessing – individuals' skill levels, degree of direction required.
- 1.2 Work activity instructions are clear and accurate, contain all required details, and meet the outcomes agreed with the contractor and/or grower.
- Range verbal, notice board, checklist.
- 1.3 Documentation is completed in accordance with on-farm procedures.
- Range may include but is not limited to – shed book, specifications, tally cards, checklists, invoice books, timesheets, pay documentation, tax documentation; evidence is required for at least three.
- 1.4 Staff safety and well-being are managed in accordance with the Health and Safety in Employment Act 1992, *Best practice guideline for the New Zealand shearing industry: A Guide for Workplaces*, and *Clip Preparation – Best Practice Guideline*.

Outcome 2

Review work output and quality, and provide feedback on progress in the woolshed.

Performance criteria

- 2.1 Work flows and output are monitored and adjustments to allocations of work are initiated to maintain expected outcomes agreed with the contractor and/or grower.
- Range output volumes, quality, skill levels, staff ratio.
- 2.2 Feedback to individuals provides constructive suggestions and encouragement for improving future performance in terms of work and development objectives.
- Range feedback – detail, manner, pace.
- 2.3 Feedback to the contractor and/or grower on staff performance provides an accurate and unbiased description of staff work performance.
- Range output volumes and quality, skill levels, staff ratio.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	14 September 1995	31 December 2023
Revision	2	29 May 1997	31 December 2023
Review	3	30 September 1998	31 December 2023
Review	4	26 July 2003	31 December 2023
Review	5	21 August 2009	31 December 2023
Review	6	12 December 2019	31 December 2023

Consent and Moderation Requirements (CMR) reference

0052

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.