

Title	Store, handle and check aluminium joinery extrusions and components		
Level	3	Credits	5

Purpose	<p>This entry-level unit standard is for people employed in the aluminium joinery industry.</p> <p>People credited with this unit standard are able to: receive goods, unpack, and store aluminium extrusions and components; handle aluminium extrusions and components safely and without damage or injury; and dispose of all packing material and other associated waste material.</p>
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Classification	Joinery > Architectural Aluminium Joinery
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Available grade	Achieved
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Explanatory notes

- 1 Legislation relevant to this unit standard includes – Building Act 2004; Health and Safety in Employment Act 1992; Resource Management Act 1991; and council bylaws.
- 2 Definition
Company procedures – the documents and procedures that include company rules, codes and practices; machine and equipment operating instructions; quality and conformance checks; and health and safety requirements.

Outcomes and evidence requirements

Outcome 1

Receive goods, unpack, and store aluminium extrusions and components.

Evidence requirements

- 1.1 Consignment is checked for visible damage during transportation and documentation is endorsed in accordance with company procedures.
- 1.2 Quantity, dimensions, and profiles are checked against order, and any discrepancies and/or damage recorded in accordance with company procedures.
- 1.3 Product is racked or stored to prevent damage in accordance with company procedures.

1.4 Any non-conformance is recorded and reported in accordance with company procedures.

Range non-conformance includes – quantity and quality of consignment, dimensions of extrusions, damage to extrusions or components.

Outcome 2

Handle aluminium extrusions and components safely and without damage or injury.

Evidence requirements

2.1 Storage and working surfaces are free of abrasive material and are protected with non-abrasive material in accordance with company procedures.

2.2 Lifting and handling procedures are followed to prevent damage to the product, and machinery, and injury to the worker in accordance with company procedures.

Range lifting and handling procedures include – manual, mechanical.

Outcome 3

Dispose of all packing material and other associated waste material.

Evidence requirements

3.1 Waste materials are classified and sorted in accordance with company procedures.

3.2 Waste is recycled and/or disposed of in accordance with company procedures and local council bylaws.

Planned review date	31 December 2020
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	11 August 1993	31 December 2012
Review	2	26 July 2000	31 December 2012
Review	3	24 August 2006	31 December 2012
Rollover and Revision	4	20 May 2011	31 December 2017
Review	5	21 May 2015	N/A

Consent and Moderation Requirements (CMR) reference	0048
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, or an inter-institutional body with delegated authority for quality assurance, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMRs). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the Building and Construction Industry Training Organisation info@bcito.org.nz if you wish to suggest changes to the content of this unit standard.