

<b>Title</b>	<b>Demonstrate knowledge of cemetery planning, layout, and bylaws</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>10</b>

<b>Purpose</b>	People credited with this unit standard are able to demonstrate knowledge of cemetery planning, layout, and bylaws of cemeteries in their region.
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<b>Classification</b>	Masonry > Monumental Masonry
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<b>Available grade</b>	Achieved
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### Explanatory notes

- 1 New Zealand Standards, legislation, and regulations relevant to this unit standard include:  
Health and Safety in Employment Act 1992;  
NZS 4242:1995, *Headstones and cemetery monuments*;  
NZS 9201.14:1999, *Model general bylaws – Cemeteries and crematoria*;  
Cemetery bylaws specific to a local or territorial authority.
- 2 Glossary of Terms  
*Company requirements* refer to instructions to staff on policy and procedures that are documented in memo or manual form and are relevant to the workplace.

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### Outcomes and evidence requirements

#### Outcome 1

Demonstrate knowledge of cemetery planning and layout.

#### Evidence requirements

- 1.1 Principles of cemetery planning are identified in terms of layout.
- 1.2 Cemetery plans are interpreted to ascertain plot numbers.
- 1.3 The role of cemetery bylaws is explained as they affect the monumental masonry industry.
- 1.4 The role of organisations and individuals is described in terms of the effect of their operations within the monumental masonry industry.

Range local, territorial, or regional authority; sexton; funeral director, client.

- 1.5 Requirements relating to professional ethics and conduct are identified in terms of their application to the monumental masonry industry.

## Outcome 2

Demonstrate knowledge of cemeteries' bylaws.

Range own area or region.

### Evidence requirements

- 2.1 Cemetery bylaws are described specific to the locality or region.

Range location, layout, height restrictions, material restrictions, design restrictions, plot sizes, permits, soil composition.

- 2.2 Procedures for liaising with authorised personnel are described as set down in company requirements.

Range local authority, territorial authority, sexton, funeral director.

<b>Planned review date</b>	31 December 2013
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### Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	30 January 1997	31 December 2011
Revision	2	8 April 1999	31 December 2011
Review	3	19 September 2008	31 December 2011
Revision	4	21 July 2011	N/A

<b>Consent and Moderation Requirements (CMR) reference</b>	0048
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

### Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMRs). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

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**Comments on this unit standard**

Please contact the Building and Construction Industry Training Organisation [national.office@bcito.org.nz](mailto:national.office@bcito.org.nz) if you wish to suggest changes to the content of this unit standard.