

Title	Respond to incidents, events and emergency situations as a security officer		
Level	3	Credits	6

Purpose	<p>This unit standard is for people who work or intend to work as security officers, and covers safety (as distinct from security) of premises and personnel. This often involves first-line responses to incidents, events and emergency situations.</p> <p>People credited with this unit standard are able to: demonstrate knowledge of response to incidents, events and emergencies as a security officer; and describe and demonstrate the role of the security officer during emergency evacuations.</p>
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Classification	Security > Security Staff Services
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Available grade	Achieved
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Guidance Information

- 1 This unit standard has been developed for learning and assessment in a security work context, on-job or off-job.
- 2 Legislation relevant to this unit standard
 - Civil Defence Emergency Management Act 2002;
 - Crimes Act 1961;
 - Fire and Emergency New Zealand (Fire Safety, Evacuation Procedures, and Evacuation Schemes) Regulations 2018;
 - Fire and Emergency New Zealand Act 2017;
 - Health and Safety at Work Act 2015;
 - Local Government Act 1974;
 - New Zealand Bill of Rights Act 1990;
 - Private Security Personnel and Private Investigators Act 2010;
 - Sale and Supply of Alcohol Act 2012;
 - Summary Offences Act 1981;
 - Trespass Act 1980;
 - Privacy Act 1993;
 - Evidence Act 2006;
 - Smoke-free Environments Act 1990;
 - Human Rights Act 1993;
 - Mental Health (Compulsory Assessment and Treatment) Act 1992 (and amendment 1999);
 - Health and Disability Commissioner (Code of Health and Disability Services Consumers' Rights) Regulations 1996;
 - Intellectual Disability (Compulsory Care and Rehabilitation) Act 2003

Section 111 Mental Health Act – SMHS;
and their subsequent amendments or replacements.

3 Definition

Relevant instructions – oral, written or electronically transmitted instructions issued to govern the performance of security tasks, duties, and responsibilities. These may be in the form of policies, procedures, manuals, directives, or legal and compliance requirements. They may relate to a particular assignment, organisation, site or operation of equipment.

4 Some candidates may need additional literacy support prior to undertaking assessment against this unit standard. Literacy in the security context includes reading, writing, speaking, listening, critical thinking, interpretation of graphic information, numeracy skills, non-verbal communications, and information technology skills. These websites are sources of literacy support: www.workbase.org.nz; www.literacyandnumeracyforadults.com; www.literacy.org.nz.

5 Where applicable in a security work context, the *Memorandum of Understanding* between the Ministry of Justice and the Ministry of Health applies.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of response to incidents, events and emergencies as a security officer.

Range evidence is required for fire and one of – environmental, power, medical, natural disaster, bomb threat, suspicious parcel;
incidents may include but is not limited to – bomb threat, suspicious parcels, disorderly persons, criminal activity, protests, sporting, conferences.

Performance criteria

1.1 Describe notification of emergency services, providing clear instructions as to the location and nature of the incident, event, or emergency.

1.2 Describe and demonstrate procedures for interacting and exchanging information with personnel from emergency services, during an incident, event, or emergency.

Range must include but not limited to – following emergency service instructions, site access for emergency services, crowd control.

1.3 Describe safe response to incidents, events and emergencies with respect to potential risks as a security officer.

1.4 Complete post incident, event and emergency tasks.

Range may include but is not limited to – reporting, notification to client and other stakeholders.

Outcome 2

Describe and demonstrate the role of a security officer during emergency evacuations.

Range all activities must be in accordance with relevant instructions.

Performance criteria

2.1 Describe the functions and responsibilities of the security officer in emergency evacuations.

Range may include but is not limited to – traffic control, wearing Personal Protective Equipment (PPE), calm and orderly managing of bystanders, evacuation.

2.2 Describe the interactions of the security officer with floor wardens, other emergency team members, and emergency services.

2.3 Demonstrate evacuation procedures as a security officer.

Planned review date	31 December 2023
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	27 February 1996	21 December 2021
Revision	2	24 September 1998	21 December 2021
Review	3	25 November 2000	21 December 2021
Revision	4	3 April 2001	21 December 2021
Review	5	21 March 2005	21 December 2021
Review	6	24 January 2019	N/A

Consent and Moderation Requirements (CMR) reference	0003
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact The Skills Organisation reviewcomments@skills.org.nz if you wish to suggest changes to the content of this unit standard.