

Title	Protect persons at risk, as a security operator		
Level	4	Credits	15

Purpose	<p>This unit standard is for security operators required to protect persons at risk, either as a member of a personal protection team, or as an individual directed task.</p> <p>People credited with this unit standard are able to:</p> <ul style="list-style-type: none"> – prepare to provide personal protection to persons at risk; – maintain security watch when protecting persons at risk at a site or location; – maintain personal protection of persons at risk when driving; – maintain personal protection of persons at risk when on foot; – establish site safety and security risks when protecting persons at risk; – operate site security systems and equipment when protecting persons at risk; and – manage interactions with others when protecting persons at risk.
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Classification	Security > Security Staff Services
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Available grade	Achieved
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Guidance Information

- 1 The credit allocation of this unit standard reflects previous experience through employment in the Police, Armed Forces, or equivalent.
- 2 Persons working or intending to work as a security officer or in related security employment may require a Security Guard’s Licence or, if an employee of a Security Guard Licence holder, a Certificate of Approval to be the Responsible Employee of a Security Guard. Both are issued by the Registrar of Private Investigators and Security Guards.
- 3 References
 Crimes Act 1961;
 Health and Safety in Employment Act 1992, and associated regulations;
 New Zealand Road Code
 Private Investigators and Security Guards Act 1974;
 Summary Offences Act 1981;
 Trespass Act 1980; and their subsequent amendments and replacements.

- 4 Health and safety legislation applies to all security industry activities and assessments should reflect this requirement.
- 5 Assessment against this unit standard does not extend to the use of firearms or other weapons.
- 6 Definitions
- Assessed need* – is the need assessed by the security operator dealing with the situation to which the need relates, based on the facts of the situation evident to the operator and a reasonable and logical analysis of them, including risk assessment.
- Personal equipment* – refers to clothing and other items carried and/or worn by the security operator, or available for their personal use, specified in relevant instructions.
- Personal protection* – is the protection of specified persons or groups by security operators from risks to their personal safety and property, and facilitation of their activities.
- Personal protection plan* – refers to a plan, directive, or instruction that specifies how personal protection is to be provided and the resources that are to be used.
- Personal safety* – refers to the safety of the operator and person(s) protected by the operator, but may also include the safety of others.
- Relevant instructions* – are organisational compliance requirements relevant to the unit standard, element, and or performance criterion, including but not limited to:
- assignment instructions* – orders and or instructions issued to govern the performance of security tasks, duties, and responsibilities on a specific assignment;
- company instructions* – policies, procedures, and instructions issued by the employing company, enterprise, or organisation;
- equipment operating instructions* – instructions and procedures governing the operation of equipment and operator servicing and maintenance requirements;
- site instructions* – policies, procedures, orders, or instructions applicable to a specific site or post which security staff are required to comply with or implement.
- Risks and incidents* – are those associated with personal protection tasks that require identification and treatment by security staff, especially those specified in relevant instructions, including but not limited to – fire; trespass and unauthorised access; crimes and other offences; and other threats, actions and behaviour, whether negligent, accidental, or deliberate, that threaten the security and safety of protected persons, their property, and activities.
- Risk assessment* – is the process used: to assess risks in any sensitive, critical, potentially dangerous, or challenging situation; to assess the possible outcomes of various courses of action; and to select the best plan or course of action.
- 7 All activities assessed for the purposes of this unit standard are conducted within the law.

Outcomes and performance criteria

Outcome 1

Prepare to provide personal protection to persons at risk.

Performance criteria

- 1.1 The security operator reports and registers for duty on time, with Certificate of Approval, or other authorisation or identification, displayed or carried as required, and is dressed and equipped in accordance with relevant instructions.
- 1.2 Personal equipment is in serviceable condition.
- 1.3 Personal protection plan and other task instructions are verified and apparent deficiencies or uncertainties resolved with relevant authorities.
- 1.4 Questions related to personal protection plan and relevant instructions are answered without substantive error.
- 1.5 Task vehicle is inspected and serviced, and associated reports and records are completed and processed, in accordance with relevant instructions.

Outcome 2

Maintain security watch when protecting persons at risk at a site or location.

Range typical sites and locations – private residence, hotel, public venue, private function.
Evidence of two is required.

Performance criteria

- 2.1 A continuous and active presence is maintained in accordance with relevant instructions.
- 2.2 Risks and incidents are identified in terms of their nature and consequences, and are treated, reported, and/or recorded in accordance with risk assessment and relevant instructions.
- 2.3 Advice, information, and assistance are sought, consistent with assessed need, risk assessment, and relevant instructions.
- 2.4 Responses to risks and incidents are consistent with risk assessment, do not compromise personal safety, and are in accordance with relevant instructions.
- 2.5 Surveillance of suspicious activities, events, objects, and persons is maintained in accordance with assessed need, risk assessment, and relevant instructions.
- 2.6 Communications are made in accordance with assessed need and relevant instructions.

Range communications media include but are not limited to – radio, telephone, oral.
- 2.7 Personal presentation is maintained in accordance with relevant instructions.

- 2.8 Reports and records are completed and processed in accordance with assessed need, and relevant instructions.

Outcome 3

Maintain personal protection of persons at risk when driving.

Performance criteria

- 3.1 Driving tasks are conducted in accordance with relevant instructions.
- 3.2 Vehicle is driven in accordance with assessed need, risk assessment, the NZ Road Code, and relevant instructions.
- 3.3 Vehicle accidents, malfunctions, unserviceability, and damage are treated and reported in accordance with risk assessment, and relevant instructions.
- 3.4 Unattended task vehicles are searched before use and secured in accordance with relevant instructions.
- 3.5 Risks and incidents are identified in terms of their nature and consequences, and treated, reported and/or recorded in accordance with risk assessment, and relevant instructions.
- 3.6 Responses to risks and incidents are consistent with risk assessment, do not compromise personal safety, and are in accordance with relevant instructions.
- 3.7 Routes, duration, and task execution acknowledge circumstances and indications of risk, and are in accordance with relevant instructions.
- 3.8 Communication equipment is operated in accordance with assessed need, risk assessment, and relevant instructions.
- 3.9 Radio communications, including personal safety checks, are made in accordance with assessed need and relevant instructions.

Outcome 4

Maintain personal protection of persons at risk when on foot.

Performance criteria

- 4.1 Protection tasks are conducted in accordance with relevant instructions.
- 4.2 Positioning and distance are commensurate with purpose and conditions, and in accordance with assessed need, risk assessment, and relevant instructions.
- 4.3 Risks and incidents are identified in terms of their nature and consequences, and are treated, reported and/or recorded in accordance with risk assessment, and relevant instructions.

- 4.4 Responses to risks and incidents are consistent with risk assessment, do not compromise personal safety, and are in accordance with relevant instructions.
- 4.5 Continuous observation is maintained in accordance with assessed need, risk assessment, and relevant instructions.
- 4.6 Teamwork is consistent with conditions and circumstances, assessed need, risk assessment, and in accordance with relevant instructions.
- 4.7 Communication equipment is operated in accordance with assessed need, risk assessment, and relevant instructions.
- 4.8 Radio communications, including personal safety checks, are made in accordance with assessed need and relevant instructions.

Outcome 5

Establish site safety and security risks when protecting persons at risk.

Range typical sites and locations – private residence, hotel, public venue, private function.
Evidence of two is required.

Performance criteria

- 5.1 Site safety and security inspections are completed in accordance with assessed need, risk assessment, and relevant instructions.
- 5.2 Site and related safety and security equipment and systems are inspected, tested, and serviced, and apparent faults or deficiencies treated and reported, in accordance with relevant instructions.

Range site and related safety and security equipment includes but is not limited to – radio telephone, keys, locks, door and window fastenings, personal alarm systems, intruder alarm systems, electronic access control systems, electronic surveillance and monitoring systems.
- 5.3 Risks are identified in terms of their nature and consequences, and are treated, reported, and/or recorded in accordance with risk assessment, and relevant instructions.
- 5.4 Responses to risks and incidents are consistent with risk assessment, do not compromise personal safety, and are in accordance with relevant instructions.
- 5.5 Personal presentation is maintained in accordance with relevant instructions.
- 5.6 Site safety and security reports and records are completed and processed in accordance with assessed need, and relevant instructions.

Outcome 6

Operate site security systems and equipment when protecting persons at risk.

Range site security systems and equipment include but are not limited to – electronic keypad operated intruder alarm systems, card-operated electronic access control systems, electronic surveillance and monitoring systems, locks and keys including key security systems and procedures.

Performance criteria

- 6.1 Site security systems are set, unset, operated, and maintained in accordance with assessed need and circumstances, and relevant instructions.
- 6.2 Site security system activations, malfunctions, faults, changes to operational effectiveness, and attempts to alter or make systems ineffective, are identified, treated, and reported in accordance with circumstances, and relevant instructions.
- 6.3 Site security system reports and records are completed and processed in accordance with assessed need, circumstances, and relevant instructions.

Outcome 7

Manage interactions with others when protecting persons at risk.

Performance criteria

- 7.1 Requests, and responses to comments, enquiries, and complaints, are prompt, courteous, and positive, and in accordance with assessed need, risk assessment, and relevant instructions.
- 7.2 Reports and records of each interaction are completed and processed in accordance with assessed need and relevant instructions.
- 7.3 Actions to facilitate movement, security, and safety are in accordance with assessed need, risk assessment, and relevant instructions.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	27 February 1996	31 December 2021
Revision	2	24 September 1998	31 December 2021
Review	3	25 November 2000	31 December 2021
Revision	4	3 April 2001	31 December 2021
Rollover and Revision	5	23 April 2008	31 December 2021
Review	6	24 January 2019	31 December 2021

Consent and Moderation Requirements (CMR) reference

0003

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.