Title	Evaluate and improve own professional knowledge and practice in adult education
Level	5	**Credits**	8

| Purpose | People credited with this unit standard are able to evaluate and improve own professional knowledge and practice by developing a plan and implementing and evaluating improvement strategies.

This unit standard has been developed as part of a recommended pathway to the New Zealand Certificate in Adult and Tertiary Teaching (Level 5) [Ref: 2993]. |
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Classification	Adult Education and Training > Delivery of Adult Education and Training

Available grade	Achieved

Guidance Information

1   Candidates must act professionally, ethically, and with culturally appropriate educational practices during assessment against this standard. This will include compliance with relevant legislation and organisational requirements. Legislation may include the:
Health and Safety at Work Act 2015,
Privacy Act 2020,
Human Rights Act 1993,
Copyright Act 1994,
Children's Act 2014,
and any subsequent amendments.

2   Definitions
Candidate is the person who is being assessed against this standard.
Learner is the person who the candidate has provided learning opportunities for.
Stakeholder refers to internal and external professional colleagues, learners and clients.
A sustained period of time may include past or present practice.

Outcomes and performance criteria

Outcome 1

Evaluate own teaching knowledge and professional practice in design, facilitation and evaluation of adult education from a sustained period of time.

Performance criteria

1.1   Own practice is evaluated against examples of good practice and a self-review, and development needs are identified.

         Range   examples of good practice may include but are not limited to – learner engagement, peer or stakeholder collaboration, variation of teaching methodologies, lesson sequencing, programme based on diversity of learners, opportunities for learner interaction, thorough preparation, clear instructions and expectations, negotiated curriculum,
                   a minimum of five examples of good practice is required;
                   self-review may include but is not limited to – respect for the learner as an adult, reflection, self-evaluation, self-management, time-management, administration, fairness, continuous improvement.

1.2   Feedback from at least three different stakeholders is gathered, analysed and used to assist in developing professional practice.

1.3   Formal and informal networks are used to inform own professional knowledge and practice.

Outcome 2

Develop a plan to improve own teaching and professional practice.

Range   may include but is not limited to – improved learner engagement and outcomes, own career aspirations, organisational goals and objectives.

Performance criteria

2.1   Personal development needs and goals are identified in the plan to align with professional goals and objectives and outcomes of practice evaluation.

2.2   Strategies for improvement and timeframes for implementation are developed to meet identified needs and goals.

2.3   Plan is reviewed, including incorporating input from key stakeholders, and agreed in accordance with organisational procedures.

Outcome 3

Implement and evaluate strategies to improve own teaching and professional knowledge and practice.

Performance criteria

3.1   Strategies for improvement are undertaken in accordance with the
        implementation timeframes.

        Range   may include but is not limited to – peer review, formal courses,
                   reading, research, observing others, coaching, mentoring,
                   performance discussions.

3.2   Self-review and stakeholder feedback are used to evaluate the effectiveness of
        the strategies in the improvement plan and to identify any further areas for
        improvement.

Planned review date	31 December 2027

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	28 May 1996	31 December 2015
Revision	2	13 November 2003	31 December 2015
Review	3	12 December 2008	31 December 2023
Rollover and Revision	4	26 June 2013	31 December 2023
Review	5	19 January 2017	31 December 2023
Review	6	30 June 2022	N/A

Consent and Moderation Requirements (CMR) reference	0045

This CMR can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

Comments on this unit standard

Please contact Toitū te Waiora Community, Health, Education and Social Services
Workforce Development Council info@toitutewaiora.nz if you wish to suggest changes to
the content of this unit standard.