

<b>Title</b>	<b>Prepare civil defence and emergency management (CDEM) reduction strategies</b>		
<b>Level</b>	<b>5</b>	<b>Credits</b>	<b>5</b>

<b>Purpose</b>	<p>This unit standard is intended for anyone holding a management role in a civil defence organisation.</p> <p>People credited with this unit standard are able to demonstrate knowledge of CDEM reduction strategies and write CDEM reduction plans.</p>
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<b>Classification</b>	Civil Defence > Civil Defence Management
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<b>Available grade</b>	Achieved
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**Explanatory notes**

- 1 Range  
CDEM reduction strategies include but are not limited to – public education activities, provision of community response strategies, information campaigns, health and safety information, workplace management plans, and public health strategies. Evidence for a minimum of two strategies is required.
- 2 For the purpose of assessment of this unit standard the candidate must comply with the Civil Defence Emergency Management Act 2002, Resource Management Act 1991, Local Government Act 2002, Biosecurity Act 1993, National Civil Defence Emergency Management Strategy 2002, and the Civil Defence Emergency Management (CDEM) Group plan. The National Civil Defence Emergency Management Strategy 2002 is produced by and available from the Ministry of Civil Defence and Emergency Management.
- 3 Assessment of this unit standard may be conducted in a simulated event.

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**Outcomes and evidence requirements**

**Outcome 1**

Demonstrate knowledge of CDEM reduction strategies.

**Evidence requirements**

- 1.1 CDEM reduction strategies are described in accordance with CDEM reduction principles.

Range examples of CDEM reduction principles include but are not limited to those found in section 3 of the Civil Defence Emergency Management Act 2002.

1.2 Description of CDEM reduction strategies accord with the four phases of civil defence emergency management.

Range includes but is not limited to section 3 the Civil Defence Emergency Management Act 2002.

1.3 CDEM reduction strategies are defined by type.

**Outcome 2**

Write CDEM reduction plans.

**Evidence requirements**

2.1 CDEM reduction plans detail the application of CDEM reduction strategies.

Range selection of priority criteria, cost-benefit analysis, stakeholder consultation, strategy purpose, supporting activities required, response to defined community risks, cost and resource requirements for the strategy, purpose statement for the plan, statement of roles, responsibilities and accountabilities, sequence of activities, use existing community programmes and organisations, notification process to stakeholders, review timetable.

2.2 CDEM reduction plans are written in language that is clear and unambiguous.

2.3 CDEM reduction plans include an assessment of the compatibility with other council plans.

Range examples of other council plans include but are not limited to – local authority plans, long term community consultation plans, CDEM Group plan.

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<b>Planned review date</b>	31 August 2014
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	20 June 1996	N/A
Revision	2	18 November 1996	N/A
Revision	3	8 June 1999	N/A
Revision	4	12 February 2003	N/A
Review	5	20 April 2006	N/A
Rollover and Revision	6	18 July 2013	N/A

**Consent and Moderation Requirements (CMR) reference**

0223

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Please note**

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

**Comments on this unit standard**

Please contact the Fire and Rescue Services Industry Training Organisation (EmQual) [info@emqual.org.nz](mailto:info@emqual.org.nz) if you wish to suggest changes to the content of this unit standard.