

Title	Prepare civil defence and emergency management (CDEM) reduction strategies		
Level	5	Credits	5

Purpose	<p>This unit standard is intended for anyone holding a management role in a civil defence organisation.</p> <p>People credited with this unit standard are able to demonstrate knowledge of CDEM reduction strategies and write CDEM reduction plans.</p>
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Classification	Civil Defence > Civil Defence Management
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Available grade	Achieved
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Guidance Information

- 1 Range
CDEM reduction strategies include but are not limited to – public education activities, provision of community response strategies, information campaigns, health and safety information, workplace management plans, and public health strategies. Evidence for a minimum of two strategies is required.
- 2 For the purpose of assessment of this unit standard the candidate must comply with the Civil Defence Emergency Management Act 2002, Resource Management Act 1991, Local Government Act 2002, Biosecurity Act 1993, National Civil Defence Emergency Management Strategy 2002, and the Civil Defence Emergency Management (CDEM) Group plan. The National Civil Defence Emergency Management Strategy 2002 is produced by and available from the Ministry of Civil Defence and Emergency Management.
- 3 Assessment of this unit standard may be conducted in a simulated event.

Outcomes and performance criteria

Outcome 1

Demonstrate knowledge of CDEM reduction strategies.

Performance criteria

- 1.1 CDEM reduction strategies are described in accordance with CDEM reduction principles.

Range examples of CDEM reduction principles include but are not limited to those found in section 3 of the Civil Defence Emergency Management Act 2002.

- 1.2 Description of CDEM reduction strategies accord with the four phases of civil defence emergency management.

Range includes but is not limited to section 3 the Civil Defence Emergency Management Act 2002.

- 1.3 CDEM reduction strategies are defined by type.

Outcome 2

Write CDEM reduction plans.

Performance criteria

- 2.1 CDEM reduction plans detail the application of CDEM reduction strategies.

Range selection of priority criteria, cost-benefit analysis, stakeholder consultation, strategy purpose, supporting activities required, response to defined community risks, cost and resource requirements for the strategy, purpose statement for the plan, statement of roles, responsibilities and accountabilities, sequence of activities, use existing community programmes and organisations, notification process to stakeholders, review timetable.

- 2.2 CDEM reduction plans are written in language that is clear and unambiguous.

- 2.3 CDEM reduction plans include an assessment of the compatibility with other council plans.

Range examples of other council plans include but are not limited to – local authority plans, long term community consultation plans, CDEM Group plan.

This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 June 1996	31 December 2027
Revision	2	18 November 1996	31 December 2027
Revision	3	8 June 1999	31 December 2027
Revision	4	12 February 2003	31 December 2027
Review	5	20 April 2006	31 December 2027
Rollover and Revision	6	18 July 2013	31 December 2027
Review	7	24 July 2025	31 December 2027

Consent and Moderation Requirements (CMR) reference

0223

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.