Title	Manage the provision of resources to meet Civil Defence emergency demands		
Level	5	Credits	5

Purpose	This unit standard is intended for anyone holding a logistics role in a Civil Defence emergency. People credited with this unit standard are able to: identify resources likely to be required for the specific threat; establish resource needs of affected communities; manage supply of resources; and manage distribution of resources.

Classification	Civil Defence > Civil Defence Operation

Available grade	Achieved

Explanatory notes

1   Performance of the outcomes in this unit standard must comply with the Civil Defence Act 2002, Defence Act 1990, and Transport Act 1962.

2   Performance of the outcomes in this unit standard must comply with National Civil Defence Plan, Part 9, Logistics, produced by and available from the Ministry of Civil Defence.

3   Performance of the outcomes in this unit standard must comply with the local Civil Defence plan.

4   Resources include people, equipment, and finance.

5   Assessment of this unit standard may be conducted in a simulated Civil Defence emergency.

Outcomes and evidence requirements

Outcome 1

Identify resources likely to be required for the specific threat.

Range   threats are those identified by the local Civil Defence plan and hazard analysis report.

Evidence requirements

1.1   Resources required are predicted based on the available information.

Range including but not limited to hazard analysis report, information from similar incidents in other locations, assessment of the size of the affected population, consultation with local community.

1.2 Resources required are recorded according to the organisation's operational procedures.

1.3 Resources available in the community are listed according to the organisation operational procedures.

Outcome 2

Establish resource needs of affected communities.

Evidence requirements

2.1 Resource needs are identified.

Range information sources used include but not limited to situation reports, format requests, assessment of emergency situation, threat forecasting.

2.2 Resource needs are listed according to the organisation's operating procedures.

2.3 Assessment of resource needs are updated during the emergency according to the frequency specified in the organisation's operating procedures.

Outcome 3

Manage supply of resources.

Evidence requirements

3.1 Resource gaps are identified by comparing identified resource needs with available resources.

3.2 Resource needs are prioritised according to organisation's operational procedures.

3.3 Memorandum of understandings and contract is agreed with providers in the community.

3.4 Protocols for the supply of resources are in accordance with the local Civil Defence plan.

3.5   Resources supplied are recorded according to organisation operational procedures.

3.6   Agreement for the recovery of resources is negotiated with supplier.

Outcome 4

Manage distribution of resources.

Evidence requirements

4.1   Distribution methods and routes are planned according to organisation's operational procedures and existing conditions.

4.2   Resource distribution is prioritised according to organisation's operational procedures.

4.3   Resource distribution is recorded according to organisation's operational procedures.

4.4   Transport is arranged for the distribution of the resources to meet organisational requirements.

Planned review date	31 August 2014

Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 June 1996	N/A
Revision	2	18 November 1996	N/A
Revision	3	8 June 1999	N/A
Revision	4	12 February 2003	N/A
Rollover and Revision	5	18 July 2013	N/A

Consent and Moderation Requirements (CMR) reference	0223

This CMR can be accessed at http://www.nzqa.govt.nz/framework/search/index.do.

Please note
Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the Fire and Rescue Services Industry Training Organisation (EmQual) info@emqual.org.nz if you wish to suggest changes to the content of this unit standard.