

<b>Title</b>	<b>Control the movement of people and vehicles at a specified location during a civil defence emergency</b>		
<b>Level</b>	<b>2</b>	<b>Credits</b>	<b>4</b>

<b>Purpose</b>	<p>This unit standard is intended for people involved with the management of people and vehicular movement, at a planned or unplanned emergency event.</p> <p>People credited with this unit standard are able to: explain the legal authority for establishing a cordon; cordon an area to restrict public and vehicle access; establish a checkpoint to manage the flow of people and vehicles into and out of a cordoned area; direct and monitor the movement of people and vehicles through a checkpoint; and remove a cordon to allow resumption of normal public access.</p>
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<b>Classification</b>	Civil Defence > Civil Defence Operation
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<b>Available grade</b>	Achieved
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### Explanatory notes

- 1 Definitions

*Civil Defence Emergency Management (CDEM)* means the application of knowledge, measures, and practices that are necessary or desirable for the safety of the public or property; are designed to guard against, prevent, reduce, or overcome any hazard or harm or loss that may be associated with any emergency; and includes, without limitation, the planning, organisation, coordination, and implementation of those measures, knowledge, and practices.

*Organisation* is an agency engaged in CDEM.
- 2 Performance of the elements in this unit standard must comply with the Health and Safety in Employment Act 1992 and its subsequent amendments.
- 3 Traffic management systems should, where necessary, comply with the Transit New Zealand Code of Practice for Temporary Traffic Management (CoPTTM), available from Transit New Zealand: <http://www.transit.govt.nz/>.
- 4 Legislation applying to this unit standard includes but is not limited to: the Fire Service Act 1975, Civil Defence Emergency Management Act 2002, Hazardous Substances and New Organisms Act 1996, Crimes Act 1961.
- 5 Assessment against this unit standard may be conducted in a simulated emergency.

- 6 The CDEM organisation's requirements or standard operating procedures (SOPs) refer to policies and procedures on safety and operation set down by each CDEM service employer, agency, or host organisation.
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## **Outcomes and evidence requirements**

### **Outcome 1**

Explain the legal authority for establishing a cordon.

#### **Evidence requirements**

- 1.1 Description of situation requiring the establishment of a cordon is in accordance with the legislative framework.
- 1.2 Authorities legally able to establish a cordon or restrict access are named in accordance with the legislative framework.

### **Outcome 2**

Cordon an area to restrict public and vehicle access.

#### **Evidence requirements**

- 2.1 Placement of roadblocks and pedestrian cordon is in accordance with the emergency situation and organisation's SOPs.
- Range may include but is not limited to – pointsman, road cones, barrier tape, hard barriers, safety fences, vehicles, signage, temporary fencing.
- 2.2 Cordon design is in accordance with the emergency situation and organisation's SOPs.
- 2.3 Cordon staffing and checking schedules are prepared in accordance with the emergency situation and organisation's SOPs.

### **Outcome 3**

Establish a checkpoint to manage the flow of people and vehicles into and out of a cordoned area.

#### **Evidence requirements**

- 3.1 Entry and exit points are marked and visibility is appropriate for day and/or night conditions and are in accordance with the emergency situation and organisation's SOPs.
- 3.2 Entry and exit points staffing schedules are prepared in accordance with the emergency situation and organisation's SOPs.

- 3.3 Checkpoint layout is designed to provide for safe working conditions for staff and public in accordance with the emergency situation and organisation’s SOPs.

**Outcome 4**

Direct and monitor the movement of people and vehicles through a checkpoint.

**Evidence requirements**

- 4.1 The monitoring and recording of the movement of people and vehicles as they pass through the checkpoint is in accordance with the emergency situation and organisation’s SOPs.
- 4.2 People entering the cordoned area are advised of conditions of entry to the cordoned area in accordance with the emergency situation and organisation’s SOPs.  
  
 Range            may include but is not limited to – time, go/no go areas, hazards, communications, incident facilities, personal protective equipment (PPE).
- 4.3 Authority is exercised in accordance with the emergency situation and organisation’s SOPs.

**Outcome 5**

Remove a cordon to allow resumption of normal public access.

**Evidence requirements**

- 5.1 Lifting of cordons is authorised in accordance with the emergency situation and organisation’s SOPs.
- 5.2 The protected area is checked for safety before any roadblock or checkpoint is removed in accordance with the emergency situation and organisation’s SOPs.
- 5.3 Checkpoints and roadblocks are removed in a systematic manner in accordance with the organisation’s SOPs.

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<b>Planned review date</b>	31 August 2014
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	20 June 1996	N/A
Revision	2	18 November 1996	N/A
Revision	3	8 June 1999	N/A
Revision	4	12 February 2003	N/A
Review	5	23 April 2007	N/A
Rollover and Revision	6	18 July 2013	N/A

**Consent and Moderation Requirements (CMR) reference**

0223

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

**Please note**

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

**Comments on this unit standard**

Please contact the Fire and Rescue Services Industry Training Organisation (EmQual) [info@emqual.org.nz](mailto:info@emqual.org.nz) if you wish to suggest changes to the content of this unit standard.