

Title	Demonstrate knowledge of the functions and operations of Civil Defence Emergency Management		
Level	2	Credits	2

Purpose	This unit standard is intended for any Civil Defence Emergency Management (CDEM) personnel. People credited with this unit standard are able to: describe the structure and function of CDEM in New Zealand; describe the structure and functions of a CDEM organisation; and describe the types of situations that would constitute a significant Civil Defence threat.
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Classification	Civil Defence > Civil Defence Operation
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Available grade	Achieved
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Explanatory notes

- 1 For the purpose of assessment for this unit standard the candidate must comply with the Civil Defence Emergency Management Act 2002, the Local Government Act 2002, and any subsequent amendments.
- 2 For the purpose of assessment for this unit standard the candidate must comply with the National Civil Defence Emergency Management Plan Order 2005 produced by and available from the Ministry of Civil Defence and Emergency Management, <http://www.civildefence.govt.nz>.
- 3 For the purpose of assessment for this unit standard the candidate must comply with the Civil Defence Emergency Management group or local plan.
- 4 Emergency is as defined in section 4 of the Civil Defence Emergency Management Act 2002.

Outcomes and evidence requirements

Outcome 1

Describe the structure and function of CDEM in New Zealand.

Evidence requirements

- 1.1 Levels of CDEM organisations are explained in accordance with the Civil Defence Emergency Management Act 2002.

Range Ministry of Civil Defence and Emergency Management, Civil Defence Emergency Management Group organisation.

- 1.2 Relationship between the levels of CDEM is defined in accordance with the Civil Defence Emergency Management Act 2002 and the National Civil Defence Emergency Management Plan Order 2005.
- 1.3 Authority to undertake CDEM functions is explained in terms of the governing legislation.

Outcome 2

Describe the organisational structure and functions of a CDEM organisation.

Evidence requirements

- 2.1 Description includes explanation of management roles and functions within a CDEM organisation at central government level.
- Range Minister, Director, National Controller, appointed Recovery Co-ordinator.
- 2.2 Description includes explanation of management roles and functions within a CDEM organisation at a local government (CDEM Group) level.
- Range at least four of – Controller, Civil Defence Emergency Management staff, Recovery Manager, appointed HQ/EOC personnel.
- 2.3 Description includes explanation of management roles and functions within a CDEM organisation at a community level.
- Range Community Link (eg Warden and Welfare personnel).

Outcome 3

Describe the types of situations that would constitute a significant Civil Defence threat.

Evidence requirements

- 3.1 Threats are explained in terms of the level of risk of occurrence in New Zealand.
- Range natural and man-made threats.
- 3.2 Local threats are explained in terms of the hazard analysis report for the community in which they may occur.
- 3.3 Factors that distinguish a CDEM response from an Emergency Services response are explained.
- Range distinguishing factors include but are not limited to – level of impact of the threat to people, level of impact of the threat to property, ability to respond.

Planned review date	31 August 2014
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	20 June 1996	N/A
Revision	2	18 November 1996	N/A
Revision	3	8 June 1999	N/A
Revision	4	12 February 2003	N/A
Review	5	15 December 2004	N/A
Rollover and Revision	6	20 June 2008	N/A
Rollover and Revision	7	18 July 2013	N/A

Consent and Moderation Requirements (CMR) reference	0223
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Please note

Providers must be granted consent to assess against standards (accredited) by NZQA, before they can report credits from assessment against unit standards or deliver courses of study leading to that assessment.

Industry Training Organisations must be granted consent to assess against standards by NZQA before they can register credits from assessment against unit standards.

Providers and Industry Training Organisations, which have been granted consent and which are assessing against unit standards must engage with the moderation system that applies to those standards.

Requirements for consent to assess and an outline of the moderation system that applies to this standard are outlined in the Consent and Moderation Requirements (CMR). The CMR also includes useful information about special requirements for organisations wishing to develop education and training programmes, such as minimum qualifications for tutors and assessors, and special resource requirements.

Comments on this unit standard

Please contact the Fire and Rescue Services Industry Training Organisation (EmQual) info@emqual.org.nz if you wish to suggest changes to the content of this unit standard.