

Title	Pack food and/or related products manually		
Level	2	Credits	2

Purpose	People credited with this unit standard are able to pack food and/or related products manually.
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Classification	Food and Related Products Processing > Food and Related Product Packaging
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Available grade	Achieved
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Guidance Information

- 1 Legislation relevant to this unit standard includes but is not limited to the:
 - Health and Safety at Work Act 2015.
 - Food Act 2014.
 - Food Regulations 2015.
 - Resource Management Act 1991.
- 2 Definitions
 - Organisational procedures* refer to documents that include: worksite rules, codes, and practices; equipment operating instructions; manufacturer's specifications; production specifications; documented quality management systems; and health and safety requirements, including the use of PPE.
 - PPE* refers to personal protective equipment such as protective clothing, gloves, safety glasses, headwear, footwear, hearing protection, safety devices.
 - Related products* refer to beverages, household products, or personal care products.
- 3 Assessment information
 - All activities and evidence must be in accordance with organisational procedures.
- 4 Range
 - Packaging materials may include but are not limited to – boxes, jars, plastic bags or trays, adhesive tape, glue, foil, linings, glassine.

Outcomes and performance criteria

Outcome 1

Pack food and/or related products manually.

Performance criteria

- 1.1 Products to be packed and packaging materials are prepared.
- Range correct product and packaging materials.
- 1.2 Equipment for manually packing products is set up and confirmed as operational.
- 1.3 Products are manually packed.
- Range may include but is not limited to – speed of operation, finished product specifications, minimal wastage of product.
- 1.4 Where possible, variations in product or packaging are identified and reported.
- Range may include but is not limited to – quality, size, weight, presentation.
- 1.5 Where applicable, work area and equipment are cleaned.

Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	27 August 1996	31 December 2022
Revision	2	15 May 1998	31 December 2022
Review	3	19 May 2006	31 December 2022
Review	4	25 February 2021	N/A

Consent and Moderation Requirements (CMR) reference	0013
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Competenz qualifications@competenz.org.nz if you wish to suggest changes to the content of this unit standard.