

Title	Outer pack and palletise food and/or related products manually		
Level	2	Credits	2

Purpose	People credited with this unit standard are able to: outer pack food and/or related products manually; and palletise packed food and/or related products manually.
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Classification	Food and Related Products Processing > Food and Related Product Packaging
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Available grade	Achieved
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Guidance Information

- 1 Legislation relevant to this unit standard includes but is not limited to the:
Health and Safety at Work Act 2015
Food Act 2014
Food Regulations 2015
Resource Management Act 1991.
- 2 Definitions
Containers refer to metal, glass, or plastic bottles, drums, cans, trays, or jars; boxes; cardboard or paper outers or inners.
Organisational procedures refer to documents that include: worksite rules, codes, and practices; equipment operating instructions; manufacturer's specifications; production specifications; documented quality management systems; and health and safety requirements, including the use of PPE.
Packaging materials refer to outer paper, plastic or cardboard packs, cartons, boxes or cases.
PPE refers to personal protective equipment such as protective clothing, gloves, safety glasses, headwear, footwear, hearing protection, safety devices.
Related products refer to beverages, household products, or personal care products.
- 3 Assessment information
All activities and evidence must be in accordance with organisational procedures.

Outcomes and performance criteria

Outcome 1

Outer pack food and/or related products manually.

Performance criteria

1.1 Food and/or related products are outer packed to meet specifications.

Range includes – speed of operation, correct containers and packaging materials;
may include but is not limited to – minimal wastage of product;
specifications may include but are not limited to – corner shape, glue seam, adhesive quantity, tape placement, printing.

1.2 Where possible, variations in product containers, outer packaging, and packed outers are identified and reported.

Range may include but is not limited to – quality, size, shape, presentation.

1.3 Where applicable, work area and equipment are cleaned.

Outcome 2

Palletise packed food and/or related products manually.

Performance criteria

2.1 Packed food and/or related products are palletised.

Range may include but is not limited to – speed of operation, orientation of outers, layout sheets, slip sheets, layer boards, labelling.

2.2 Pallets used for palletising are checked as free from damage, and damaged pallets are identified and removed from use.

2.3 Where applicable, work area and equipment is cleaned.

Planned review date	31 December 2025
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	27 August 1996	31 December 2022
Revision	2	15 May 1998	31 December 2022
Review	3	19 May 2006	31 December 2022
Review	4	25 February 2021	N/A

Consent and Moderation Requirements (CMR) reference	0013
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Competenz qualifications@competenz.org.nz if you wish to suggest changes to the content of this unit standard.