

<b>Title</b>	<b>Identify and define the community</b>		
<b>Level</b>	<b>4</b>	<b>Credits</b>	<b>6</b>

<b>Purpose</b>	People credited with this unit standard are able to establish and approve objectives for identifying and defining the community and prepare and implement a plan for identifying and defining the community.
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<b>Classification</b>	Social Services > Community Work
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<b>Available grade</b>	Achieved
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### Guidance Information

#### 1 Definitions:

- *Community* may include but is not limited to – a community of interest, a community of locality, a cultural community, or a kin group.
- *Key aspects* may include but are not limited to – key people; cultural structures and organisations; families, whānau, hapū, iwi; groups; networks; organisations; power structures; resources; concerns, issues, needs, and influences that impact on that community.
- *Key people* include but are not limited to – people within a family or whānau, hapū, iwi, group, agency, or organisation who are given the authority or mana to speak on behalf of those people by virtue of their position, expertise, or knowledge. It is expected that where a community of locality is the focus, key people will include those identified from a cross section of individuals and organisations that provide services to the community of locality.
- *Organisational policies and procedures* are the policies, procedures, and methodologies used in an organisation. They include legislative and regulatory requirements which may apply across an organisation, a specific site, or a workplace. Requirements are documented in organisational health and safety plans, contract work programmes, quality assurance programmes, policies, and procedural documents such as job descriptors and employment contracts.
- *Social service worker* refers to the person seeking award of credit in this unit standard. It may include but is not limited to community workers, counsellors, kaiāwhina, social workers, kaitautoko, Pacific Island social service workers, youth workers, and others who deliver social services, whether paid or unpaid.
- *Sources of information* may include but are not limited to books, cultural group records, electoral records, historical records, kin group records, local authority records, newspapers, oral sources from key people in the community, political organisation records, postal district records, research outcomes, and statistical information.

- 2 People awarded credit in this unit standard must be able to demonstrate knowledge of Te Tiriti o Waitangi for social service purposes and apply this competence to the context of assessment for this unit standard.
- 3 People awarded credit for this unit standard demonstrate competence in one community context.

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## Outcomes and performance criteria

### Outcome 1

Establish and approve objectives for identifying and defining the community.

#### Performance criteria

- 1.1 Objectives are established according to the nature of the community, the needs of the social service worker, and the employing organisation.
- 1.2 Objectives are approved in accordance with organisational policies and procedures.

### Outcome 2

Prepare and implement a plan for identifying and defining the community.

#### Performance criteria

- 2.1 Key aspects of the community are identified during planning according to consultation with key people in the community.
- 2.2 Sources of information are identified during planning according to consultation with key people in the community.
- 2.3 Community boundaries are identified during planning according to consultation with key people in the community.
- 2.4 Methods are identified during planning according to the nature and expectations of the community as defined by key people.
- 2.5 Resources required for plan implementation are identified in terms of availability and cost effectiveness.
- 2.6 Implementation is undertaken in accordance with the terms of the plan.

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<b>Planned review date</b>	31 December 2025
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**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	7 November 1996	31 December 2022
Revision	2	10 August 1998	31 December 2022
Revision	3	6 January 2000	31 December 2022
Review	4	26 June 2002	31 December 2022
Review	5	25 February 2021	N/A

**Consent and Moderation Requirements (CMR) reference**

0024

This CMR can be accessed at <https://www.nzqa.govt.nz/framework/search/index.do>

**Comments on this unit standard**

Please contact Careerforce [info@careerforce.org.nz](mailto:info@careerforce.org.nz) if you wish to suggest changes to the content of this unit standard.