

<b>Title</b>	<b>Remove existing flooring surface material</b>		
<b>Level</b>	<b>3</b>	<b>Credits</b>	<b>8</b>

<b>Purpose</b>	<p>This unit standard is for people working in the flooring industry.</p> <p>People credited with this unit standard are able to: confirm flooring job and specifications; remove existing surface materials and prepare work area; maintain a safe working environment; and complete job records.</p>
----------------	--

<b>Classification</b>	Construction Trades > Flooring
-----------------------	--------------------------------

<b>Available grade</b>	Achieved
------------------------	----------

---

### Guidance Information

- 1 Performance of the outcomes of this unit standard must comply with the following legislation and guides: the Building Act 2004; Health and Safety in Employment Act 1992; Hazardous Substances and New Organisms Act 1996; *A Guide to the Health and Safety in Employment Act 1992, 2<sup>nd</sup> edition* (Department of Labour, 2003) available at <http://www.osh.dol.govt.nz>; and their subsequent amendments.
- 2 Definition  
*Workplace procedures* are all authorised instructions, processes and work practices carried out in the workshop, factory, shop and worksite.
- 3 This unit standard includes the identification and on-site management of, but not the removal of, asbestos products. Removal of asbestos products is governed by Occupational Safety and Health (OSH) regulation and operatives must be registered.

---

### Outcomes and performance criteria

#### Outcome 1

Confirm flooring job and specifications.

#### Performance criteria

- 1.1 Job is confirmed to be consistent with job sheet in accordance with workplace procedures.  
  

Range	includes but is not limited to – client name, location, access, area, environment.
-------	--

- 1.2 Job specifications are confirmed to be consistent with client's requirements and job sheet.

## Outcome 2

Remove existing surface materials and prepare work area.

### Performance criteria

- 2.1 Job is assessed and materials and equipment are selected in accordance with workplace procedures.
- 2.2 Floor area is cordoned off, and affected people are notified in accordance with workplace procedures.
- 2.3 Existing surface materials are identified in terms of composition and action taken in accordance with workplace procedures.
- Range includes but is not limited to – non-asbestos products, asbestos products.
- 2.4 Existing surface material is removed in accordance with workplace procedures.
- 2.5 Work area is initially prepared for covering in accordance with workplace procedures.
- Range includes but is not limited to – removal of doors, removal of furniture, protecting food and pets, removing adjoining flooring edge strips, cleaning substrate floor surface, ensuring absence of foreign materials.

## Outcome 3

Maintain a safe working environment.

### Performance criteria

- 3.1 Work practices are carried out without injury to people or damage to equipment, building, or plant, in accordance with workplace procedures.
- 3.2 Personal protective equipment for the task at hand is selected and worn in accordance with manufacturers' specifications and workplace procedures.
- Range includes but is not limited to – ear muffs, safety glasses, gloves, mask, knee pads.
- 3.3 Safety notices are distributed, and signs bearing notification of work are erected in accordance with workplace procedures.
- 3.4 Work area is kept clear of debris and unwanted items in accordance with workplace procedures.

**Outcome 4**

Complete job records.

**Performance criteria**

- 4.1 Job sheets are completed in accordance with workplace procedures.
- 4.2 Records are stored in accordance with workplace procedures.

**This unit standard is expiring. Assessment against the standard must take place by the last date for assessment set out below.**

**Status information and last date for assessment for superseded versions**

Process	Version	Date	Last Date for Assessment
Registration	1	19 June 1997	31 December 2023
Review	2	29 May 2000	31 December 2023
Revision	3	18 February 2004	31 December 2023
Review	4	26 March 2007	31 December 2023
Review	5	18 February 2011	31 December 2023
Review	6	25 November 2021	31 December 2023

**Consent and Moderation Requirements (CMR) reference**

0175

This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.